

**Western Virginia Workforce Development Board  
Workforce Center & Services Committee**  
November 13, 2018 –2:00 PM  
Western Virginia Workforce Development Board Offices  
313 Luck Avenue SW, Roanoke, VA 24016

<b>I.</b>	<b>Call to Order</b>	<b>Crystal Hall</b>
<b>II.</b>	<b>Public Comment</b>	
<b>III.</b>	<b>Meeting Minutes Approval – October 1, 2018</b> (Pages 2-6)	<b>Crystal Hall</b>
<b>IV.</b>	<b>Guest Speaker - Prevention Council for Roanoke County</b> (Page 7)	<b>Nancy Hans</b>
<b>V.</b>	<b>Old Business</b> <ul style="list-style-type: none"><li>• Workforce Center &amp; Services Committee Charter (Page 8)</li><li>• Eligible Training Provider Performance Update (Pages 9-10)</li><li>• Center Traffic Report &amp; Demographics Discussion (Pages 11-14)</li><li>• United Way OnRamp Grant Progress</li><li>• GO Virginia Grant</li></ul>	<b>Morgan Romeo</b>
<b>VI.</b>	<b>WIOA Title I Provider Performance</b>	<b>Crystal Hall</b>
<b>VII.</b>	<b>New Business</b> <ul style="list-style-type: none"><li>• Eligible Training Provider Initial Application (Page 15)</li><li>• Local Plan Update</li><li>• Discretionary Grants Process</li></ul>	<b>Morgan Romeo</b>
<b>VIII.</b>	<b>Upcoming Meetings</b> <ul style="list-style-type: none"><li>• WVVWDB Meeting –December 14, 2018 @ 9:00 AM, Virginia Career Works - Roanoke Center</li></ul>	
<b>IX.</b>	<b>Adjournment</b>	



**Western Virginia Workforce Development Board**  
 Workforce Center & Services Committee Minutes  
 October 1, 2018 – 10:00 AM  
 Western Virginia Workforce Development Board Offices  
 313 Luck Avenue SW, Roanoke, VA 24016

<b>Committee Members</b>	<b>Present:</b>
Crystal Hall, Chair	X
Joseph Brinley	X
Afira Devries	Alternate
Emanuel Doss	
Mary Ann Gilmer	
Dr. Milan Hayward	X
Katherine Holcomb	X
Steven Martin	X
Susan Martin (ex-officio)	
Karen Michalski-Karney	
Joyce Kessinger	X
Jo Nelson	X
Donnie Spangler	X
<b>Staff Members</b>	<b>Present</b>
Morgan Romeo	X
Leah Gibson	X
Candace Martin	X
Jill Quinlan	X
<b>Guests</b>	<b>Present</b>

Abby Verdillo-Hamilton attended the meeting on behalf of Afira Devries from the United Way.

**CALL TO ORDER**

Crystal Hall, Chair, called the meeting to order at 10:00 AM. A quorum was present. Crystal noted that there were several new members to the Committee in order to broaden the scope and ensure the Committee was focused on the entire workforce system. The members in attendance went around the room and introduced themselves and the agency and/or program that they were representing.

**PUBLIC COMMENT**

There were no comments from the public.

## **APPROVAL OF MAY 23, 2018 WORKFORCE CENTER & SERVICES COMMITTEE MEETING MINUTES.**

Crystal Hall directed the committee to the packet which contained the minutes from the last Workforce Center and Services Committee meeting on May 23, 2018. Crystal asked if any of the committee members had any additional questions before approval.

**Workforce Center & Services Committee Action:** Joseph Brinley made a motion to approve the minutes as presented. The motion was seconded by Katherine Holcomb. The motion carried.

## **OLD BUSINESS**

### One Stop Certification Update

Morgan Romeo, Director, notified the committee that as of the end of July, the Virginia Career Works – Roanoke Center had met all of the requirements to be certified through the One-Stop Certification process. Morgan noted that the official letter has been requested several times from the Virginia Community College System, but that staff had not yet received the final document.

Morgan stated that the next phase of the process would include the Affiliate Centers in Rocky Mount and Covington. The Franklin Center had an in-person visit in late August and is still under review as the VCCS requested additional documentation of the processes and procedures being implemented in the location. VCCS has also requested to review the Covington Center, but no date for the visit has been set. The VCCS did request documentation from Covington, like the Franklin Center, to document processes and procedures.

## **NEW BUSINESS**

### Eligible Training Provider Applications & Renewals

Leah Gibson directed the Committee to review pages 5-12 in the packet which showed the training providers who had provided performance information and required documentation to remain on the Eligible Training Provider List for PY2018. The renewal process has been outlined by federal and state policy and require training providers to submit performance information for all students enrolled on completion rates, credential attainment rates, and employment. Per federal and state policy, training providers are required to have 50% or more students complete the program, and 65% or more attain an industry-recognized credential. Leah directed the Committee to reference the performance submitted by training providers, which included programs that did not meet these performance standards. Leah noted that the performance data collection is a new attribute to the renewal process, and there are discrepancies and nuances to the information due to timing and outside reporting requirements. As the performance data may be flawed, staff recommended to work with the training providers in PY2018 to ensure that data is correct, establish better processes for PY2019, and offer assistance

to training providers for data collection in the future. The recommendation includes all training providers be renewed for PY2018, but following the same process in PY2019, if training providers were still not meeting the above criteria, they would be on probationary status, with removal occurring for PY2020 if performance did not improve.

**Workforce Center & Services Committee Action:** Dr. Hayward made a motion to approve staff's recommendation. The motion was seconded by Joyce Kessinger. The motion carried.

Leah Gibson referenced page 13 in the packet for new programs that were being submitting for addition to the Eligible Training Provider List by Virginia Western Community College. Leah noted that the programs met the criteria outlined by federal, state, and local policy to be added to the list.

**Workforce Center & Services Committee Action:** Steven Martin made a motion to recommend to the Board that the new program applications be approved. The motion was seconded by Jo Nelson. Dr. Milan Hayward noted his abstention from the vote due to his conflict of interest. The motion carried.

#### Policy Updates

Leah Gibson referenced pages 14-31 in the packet and noted there were several policy revisions being presented to the Committee for recommendation to the Board for approval. Leah explained the revisions to all five policies and noted that all of the changes were slight and were occurring to conform with federal and state language. The policies put forth before the Committee included Accessibility & Reasonable Accommodations, Dislocated Worker Trade Co-Enrollment, Adult, Dislocated Worker, and Youth Eligibility, Eligible Training Provider Certification, and Limited English Proficiency.

**Workforce Center & Services Committee Action:** Joyce Kessinger made a motion to recommend to the Board that the policies be approved. The motion was seconded by Steven Martin. The motion carried.

#### Performance Dashboard

Morgan Romeo asked the Committee to reference pages 32-35, which was the Performance Dashboard presented to the Board over a year ago for usage. Morgan noted that an additional discretionary grant with Total Action for Progress (TAP), through the United Way, is requiring the Board to adopt a performance dashboard that shows how the workforce system is meeting the needs of businesses and job seekers, particularly two-generational families in poverty. The Committee discussed recommendations to the dashboard, and made recommendations for wording, additional items for measurement, and other general comments. Morgan noted that staff would take these into consideration and bring back a dashboard that worked for the whole system and met the needs of the United Way grant at a future meeting.

### One Stop Operator Contract

Morgan Romeo announced to the Committee that a One Stop Operator Contract had officially been awarded to Ross Innovative Employment Solutions, and the new One Stop Coordinator had been hired as of today. Morgan introduced Michelle Brennan to the Committee and noted that she came from the private sector and was looking forward to reporting to the Committee in the future on the programs and services being offered through the Virginia Career Works Centers.

### GO Virginia Grant

Morgan Romeo reported that the GO Virginia grant that the region had been awarded in partnership with the New River/Mt. Rogers Workforce Development Board and the Region 2000 (Lynchburg) Workforce Development Board was still in limbo. Morgan reported that the Lynchburg region was the fiscal agent for the grant and was still working with the Department for Housing and Community Development (DHCD) to finalize an MOU and contract with the funding. Morgan stated that once the MOU was in place, the area would have additional funding for existing worker training to compliment the WIOA Title I funds already in place, as well as have funding and the ability to host a large Career Expo for 7<sup>th</sup> graders in September 2019. Morgan noted that she would update the Committee at the next meeting regarding activities and progress for the grant.

### United Way Grant

Morgan Romeo referenced the United Way grant funding that was mentioned earlier that the region had received in partnership with Total Action for Progress (TAP). This grant would allow the Board and workforce system to take a look at how they are meeting the needs of all job seekers, including those who are in two-generational families in poverty. The grant hopes to track the outcomes of these individuals more closely and looks to increase the number of referrals to individuals to programs and services, in particular, supportive services, to ensure that they are successful in their employment endeavors. The grant has allowed for funding to supplement the new One Stop Coordinator, as well as to hire an OnRamp Coordinator, which will be housed in the Roanoke Center to assist in helping job seekers that need services to navigate the workforce system. The One Stop Coordinator and OnRamp Coordinator will work closely together to evaluate the customer flow of the Roanoke Center and the intake and triage process to hopefully ensure job seekers are receiving services in an efficient and effective manner, while also focusing on customer service. Once the Roanoke Center processes and procedures are established, the One Stop Coordinator will work with the Affiliate Centers in Rocky Mount and Covington to replicate best practices and procedures.

Morgan Romeo noted that within the United Way grant, there was a need to create a charter for the Workforce Center and Services Committee, which is a recommendation from staff regardless of the grant funding. The Committee members requested that staff draft responsibilities for the Committee to review at the next meeting. Morgan asked the Committee if there are other items that the committee would like to review in the future. Committee members suggested reviewing demographic information for Center visitors

and the region's population to ensure that marketing and outreach tactics were being targeted, evaluating the opioid epidemic in the region and if the Board could implement programs and services that would assist those individuals in gaining employment, and monitoring the Medicaid expansion process that will begin in November 2018. The Committee requested that a presentation at the next Committee meeting from field experts working within the opioid epidemic would be helpful. Kathy Hodges asked if the Board had a policy for applying for other grants. Morgan noted that the Board did not, but that the staff would look into the item for the next meeting.

Morgan Romeo noted that an item did not make it onto the agenda, which was the Pathways to the American Dream overview for the Committee. The Committee discussed the grant project that is administered by the New River/Mt. Rogers Workforce Development Board, with the Western Virginia Workforce Development Board as a sub-recipient. Morgan introduced Jill Quinlan, the Workforce Systems Navigator for the project, and noted that she focused on middle- to high-skilled occupations in the Advanced Manufacturing, Information Technology, and Healthcare industries. Morgan noted an additional packet item had been passed out at the start of the meeting, which included the performance of the grant through the present.

### **OTHER BUSINESS**

Committee members asked for an update on the Valley Metro schedule for the Virginia Career Works – Roanoke Center. Morgan noted that Valley Metro and Roanoke City had just recently approved a revised bus schedule which included additional routes recommended by a consultant, and one of the additional routes includes full services to the Roanoke Center. Morgan stated that the approval stated the routes would be implemented through July 2019, but that she was asking for additional information on when the route would be changed. Morgan said that she would keep the committee updated.

### **UPCOMING MEETINGS**

Crystal Hall referenced the agenda packet and noted that the next WVVWDB Meeting is the following Friday, October 5, 2018 at 9:00 AM at the Botetourt Technical Education Center.

Seeing no additional business, the meeting adjourned at 11:39 AM

# Yes, Faith Can Save Lives



**Learn ways your faith community can better address our local opioid epidemic.**

Dr. Monty Burks, Director of Faith Based Initiatives with Tennessee's Division of Substance Abuse Services, will speak on the role that every faith community can play in providing local solutions.

A well known architect of faith-based strategies, Dr. Burks believes that **addiction is a treatable disease and not a moral failing**. He will share from his vast experience of building a network of faith-based organizations and will offer optimistic insights on the pivotal role your own faith community can play.

Day: **Tuesday, Oct 30, 2018**  
Time: **8:30am -10:30am**  
Place: **St. John's Episcopal Church**  
1 Mountain Ave SW, Roanoke  
Cost: **Free** — *a project of the Roanoke Prevention Council's Urgent Love Initiative*

## WHO SHOULD ATTEND?

Clergy, congregants and persons of faith who are interested in learning ways their faith community can have a meaningful impact on our local crisis.

**Please RSVP by Saturday the 27th to: [VHarris@pc4y.org](mailto:VHarris@pc4y.org)**



**Monty Burks, Ph.D.**  
Director of Faith Based Initiatives  
Division of Substance Abuse Services





BLUE RIDGE REGION

### **Workforce Center and Services Committee**

#### **Draft Charter Responsibilities**

- Oversee WIOA Title I Service Provider activities and performance. Initiate formal review of WIOA Title I Service Provider annually prior to end of the Program Year.
- Oversee WIOA Title I One-Stop Operator activities and performance. Initiate formal review of WIOA Title I One-Stop Operator annually prior to end of the Program Year.
- Oversee discretionary grant activities and performance and report success stories and opportunities for improvement to the Western Virginia Workforce Development Board and Chief Local Elected Officials.
- Remain abreast of local workforce system programs and services to assist the Western Virginia Workforce Development Board in fulfilling their duty as the regional convener.
- Provide direction to the Western Virginia Workforce Development Board and Chief Local Elected Officials on gaps in services and opportunities for additional funding sources and partner activities.
- Review applications from training providers to be added to the Commonwealth of Virginia's Eligible Training Provider List (ETPL). Provide recommendations to the Western Virginia Workforce Development Board and Chief Local Elected Officials for approval or denial.
- Review performance data and required documentation from training providers annually for continued eligibility on the Commonwealth of Virginia's Eligible Training Provider List (ETPL). Provide recommendations to the Western Virginia Workforce Development Board and Chief Local Elected Officials for approval or denial.
- Review operations of Virginia Career Works Centers in the region including but not limited to traffic reports, demographics of job seekers, marketing and outreach activities, and gaps in services.
- Oversee the One-Stop Certification process for the comprehensive and affiliate Virginia Career Works Centers in the region to ensure certification of all Centers every three years.
- Provide guidance to the Western Virginia Workforce Development Board on additional populations and demographics to target when administering WIOA Title I and/or discretionary grant programs.
- Provide feedback to WIOA Title I Service Provider(s) on activities for continuous improvement of service delivery and customer service.
- Assist the Western Virginia Workforce Development Board staff in developing and revising the Local Plan for the region, as needed.
- Review and recommend to the Western Virginia Workforce Development Board policies and procedures for the region that assist in effective and efficient service delivery to job seekers and businesses.



<b>Title:</b> Eligible Training Provider Certification	<b>SOP # 1</b>
<b>Effective Date:</b> 10/25/2018	<b>Revised Date:</b>

**Purpose:**

To outline the process for the approval and renewal of training providers and programs to be added to the statewide Eligible Training Provider List (ETPL) for the Commonwealth of Virginia and the maintenance of these providers and programs in the statewide labor exchange system, the Virginia Workforce Connection (VaWC).

**Procedure:**

Initial provider & program applications, for those that have not previously been approved, may be submitted throughout the year to the staff of the Western Virginia Workforce Development Board (WVWDB). These applications will be reviewed at the next applicable Workforce Center and Services Committee for recommendation to the WVWDB and Chief Local Elected Officials (CLEO). In order to meet Freedom of Information Act (FOIA) requirements and the Sunshine Policy for public information, applications must be received at least two (2) weeks prior to the quarterly meeting of the Workforce Center and Services Committee to be added to the next agenda. If a provider/program is not received prior to this deadline, the application(s) will not be reviewed until the following Committee meeting. Notification of approval status will be provided to the provider following the WVWDB and CLEO meetings.

Renewal provider & program applications will be requested during the first quarter of each Program Year (July 1<sup>st</sup> through June 30<sup>th</sup>) annually with a deadline for submission. The applications will be reviewed at by the Workforce Center and Services Committee for recommendation to the WVWDB and CLEO. Notification of approval status will be provided to the provider following the WVWDB and CLEO meetings.

Initial applications and renewal applications must all follow the required format and include additional documents as outlined in current Virginia Board of Workforce Development policy (<http://www.elevatevirginia.org/wp-content/uploads/2017/07/VWL-16-06-Change-1-ETPL-7-13-2017Final.pdf>) and local WVWDB policy (<http://vbrworks.org/wp-content/uploads/2018/10/5-Eligible-Training-Provider-Certification.pdf>).

To implement the new performance requirements for training programs as set forth by the Workforce Innovation and Opportunity Act (WIOA), Training and Employment Guidance Letter (TEGL) 3-18 ([https://wdr.doleta.gov/directives/attach/TEGL/TEGL\\_3-18\\_acc.pdf](https://wdr.doleta.gov/directives/attach/TEGL/TEGL_3-18_acc.pdf)) and policy for the Commonwealth of Virginia, the following procedure has been established for the region. This procedure was established to transition to the new performance data collection requirements and will be revised should the Commonwealth of Virginia receive a waiver for performance data collection and/or after PY2020, whichever occurs first.

- PY2018
  - o All training providers must submit performance for July 1, 2017 through June 30, 2018 for programs currently approved to be included on the statewide ETPL. The performance information includes completion rate, credential attainment rate, and employment rate for all students.

- After the data collection period, the performance information is presented to the Workforce Center and Services Committee for review prior to recommendation to the WVVWDB and CLEO.
- For PY2018, all current training providers and programs will be re-certified if appropriate information and performance data was collected. WVVWDB staff will provide technical assistance to training providers for how to best collect data, strategies for data improvement, and acknowledge any barriers, discrepancies, and nuances that would affect data and performance.
- PY2019
  - WVVWDB staff will request re-certification documentation and information from all local training providers and programs on the ETPL in the first quarter of PY2019.
  - WVVWDB staff will present performance data and re-certification documentation collected from each training provider to the Workforce Center and Services Committee for subsequent recommendation to the WVVWDB and CLEO.
  - The WVVWDB and CLEO will review the recommendation by the Workforce Center and Services Committee and review the performance data and renewal paperwork
  - Any training provider and/or program that is not meeting performance standards as set forth by federal, state, and local policy will be placed on a 1-year probationary status, to have performance reviewed in Fall 2020. Notification of this probationary status will be provided to the training provider as well as communicated to any WIOA Title I participants requesting information on training providers and programs included on the ETPL.
- PY2020 Forward
  - WVVWDB staff will request re-certification documentation and information from all local providers and programs on the ETPL in the first quarter of PY2020.
  - WVVWDB staff will present performance data and re-certification documentation collected from each training provider to the Workforce Center and Services Committee for subsequent recommendation to the WVVWDB and CLEO.
  - The WVVWDB and CLEO will review the recommendation by the Workforce Center and Services Committee and review the performance data and renewal paperwork
  - Any training provider and/or program that is not meeting performance standards as set forth by federal, state, and local policy will be removed from the ETPL for the following year. If this occurs, training providers may apply for their organization and programs to be added to the list the following PY.

## Virginia Career Works - Roanoke Center Questionnaire - Demographics Questions

### What is your gender?

Answer Choices	Responses	
Male	53.18%	2667
Female	46.48%	2331
Decline to answer	0.34%	17
<b>Answered</b>		<b>5015</b>
<b>Skipped</b>		<b>71</b>

### Please select your age range:

Answer Choices	Responses	
Under 25 years of age	8.01%	401
25 - 34 years of age	16.61%	832
35 - 44 years of age	18.99%	951
45 - 54 years of age	27.01%	1353
55 or more years of age	29.39%	1472
<b>Answered</b>		<b>5009</b>
<b>Skipped</b>		<b>77</b>

### In what city/county do you reside?

Answer Choices	Responses	
Alleghany County	0.26%	13
Botetourt County	4.72%	237
City of Covington	0.06%	3
Craig County	0.52%	26
Franklin County	2.81%	141
Roanoke County	21.33%	1070
Roanoke City	57.88%	2904
Salem City	6.20%	311
Other (please specify)	6.22%	312
<b>Answered</b>		<b>5017</b>
<b>Skipped</b>		<b>69</b>

### Additional Questions

	Yes		No		Total
Do you have a disability?	10.39%	526	89.61%	4537	5063
Have you served in the U.S. military?	11.47%	579	88.53%	4469	5048
Has your spouse served in the U.S. military?	4.17%	207	95.83%	4759	4966
Have you been laid off?	42.88%	2154	57.12%	2869	5023
Are you a high school graduate?	87.88%	4430	12.12%	611	5041
Is English your primary language?	93.45%	4709	6.55%	330	5039
Are you pregnant?	1.67%	79	98.33%	4659	4738
Are you a parent/caretaker?	39.99%	1992	60.01%	2989	4981
Are you underemployed?	53.06%	2642	46.94%	2337	4979
Are you or have you been in foster care?	3.79%	190	96.21%	4825	5015
Are you homeless?	4.04%	199	95.96%	4726	4925
Do you receive SNAP or TANF?	16.86%	752	83.14%	3707	4459
				<b>Answered</b>	<b>5083</b>
				<b>Skipped</b>	<b>3</b>

**Workforce Innovation and Opportunity Act (WIOA) Performance Report**  
**Participant Goals**

**Adult Program**

<b>Participants Served Goals</b>	
Carryover Participants	48
New Enrollment Goal	152
Total Participant Goal	200

<b>Participants by Month</b>			
Month	New Enrollments	Total Participants	% Enrollment Goal
July	9	57	6%
August	8	65	11%
September	20	85	24%
October	8	93	30%
November		93	30%
December		93	30%
January		93	30%
February		93	30%
March		93	30%
April		93	30%
May		93	30%
June		93	30%

<b>Enrollments by Locality</b>		
Locality	Number	%
Alleghany County	1	2%
Botetourt County	4	9%
Covington City	1	2%
Craig County	0	0%
Franklin County	12	27%
Roanoke City	19	42%
Roanoke County	6	13%
Salem City	2	4%

**Dislocated Worker Program**

<b>Participants Served Goals</b>	
Carryover Participants	25
New Enrollment Goal	65
Total Participant Goal	90

<b>Participants by Month</b>			
Month	New Enrollments	Total Participants	% Enrollment Goal
July	5	30	8%
August	5	35	15%
September	3	38	20%
October	8	46	32%
November		46	32%
December		46	32%
January		46	32%
February		46	32%
March		46	32%
April		46	32%
May		46	32%
June		46	32%

<b>Enrollments by Locality</b>		
Locality	Number	%
Alleghany County	0	0%
Botetourt County	4	19%
Covington City	2	10%
Craig County	0	0%
Franklin County	3	14%
Roanoke City	10	48%
Roanoke County	1	5%
Salem City	1	5%

**Youth Program**

<b>Participants Served Goals</b>	
Carryover Participants	38
New Enrollment Goal	77
Total Participant Goal	115

<b>Participants by Month</b>			
Month	New Enrollments	Total Participants	% Enrollment Goal
July	1	39	1%
August	10	49	14%
September	0	49	14%
October	6	55	22%
November		55	22%
December		55	22%
January		55	22%
February		55	22%
March		55	22%
April		55	22%
May		55	22%
June		55	22%

<b>Enrollments by Locality</b>		
Locality	Number	%
Alleghany County	0	0%
Botetourt County	1	6%
Covington City	0	0%
Craig County	0	0%
Franklin County	4	24%
Roanoke City	9	53%
Roanoke County	3	18%
Salem City	0	0%

\*as of October 31, 2018 - 33.3% through the Program Year

**Workforce Innovation and Opportunity Act (WIOA) Performance Report**  
***Financial Expenditure Goals***

**Adult Program**

Month	Total Budget		Direct Client Expenditures Budget			
	\$338,849.15		\$145,029.14			
	Total Expenditures	% of Goal	Total Expenditures	Total Obligations	% Spent	% Spent & Obligated
July	\$12,511.06	4%	\$135.00	\$0.00	0%	0%
August	\$13,192.28	14%	\$200.00	\$0.00	0%	0%
September	\$33,333.25	17%	\$10,878.00	\$0.00	8%	8%
October		0%			0%	0%
November		0%			0%	0%
December		0%			0%	0%
January		0%			0%	0%
February		0%			0%	0%
March		0%			0%	0%
April		0%			0%	0%
May		0%			0%	0%
June		0%			0%	0%

**Dislocated Worker Program**

Month	Contracted Amount		Direct Client Expenditures Budget			
	\$301,683.84		\$138,246.40			
	Total Expenditures	% of Goal	Total Expenditures	Total Obligations	% Spent	% Spent & Obligated
July	\$10,339.20	3%	\$0.00	\$0.00	0%	0%
August	\$15,871.77	8%	\$5,300.00	\$0.00	4%	4%
September	\$17,347.34	13%	\$5,742.00	\$0.00	4%	4%
October		0%			0%	0%
November		0%			0%	0%
December		0%			0%	0%
January		0%			0%	0%
February		0%			0%	0%
March		0%			0%	0%
April		0%			0%	0%
May		0%			0%	0%
June		0%			0%	0%

**Youth Program**

Month	Contracted Amount		Direct Client Expenditures Budget			
	\$480,931.15		\$187,484.48			
	Total Expenditures	% of Goal	Total Expenditures	Total Obligations	% Spent	% Spent & Obligated
July	\$18,970.54	6%	\$0.00	\$0.00	0%	0%
August	\$15,858.02	10%	\$0.00	\$0.00	0%	0%
September	\$7,079.27	12%	\$889.00	\$0.00	1%	1%
October		0%			0%	0%
November		0%			0%	0%
December		0%			0%	0%
January		0%			0%	0%
February		0%			0%	0%
March		0%			0%	0%
April		0%			0%	0%
May		0%			0%	0%
June		0%			0%	0%

## Financial Expenditure Requirements Performance

**Requirement: A minimum of 40% of total expenditures must be spent on Training activities**

Total WVVDB Adult & Dislocated Worker Expenditures	\$9,783.74
Total Ross Adult & Dislocated Worker Expenditures	\$102,594.90
Total Ross Adult & Dislocated Worker Training Expenditures	\$22,255.00
% Training Expenditures	20%

**Requirement: A minimum of 75% of Youth Expenditures must be on Out-of-School (OS) Youth**

	\$	%
Total WVVDB IS Youth Expenditures	\$7,196.70	
Total WVVDB OS Youth Expenditures	\$13,676.62	
Total Ross IS Youth Expenditures	\$8,992.37	
Total Ross OS Youth Expenditures	\$32,915.46	
Total IS Youth Expenditures	\$16,189.07	26%
Total OS Youth Expenditures	\$46,592.08	74%




**Requirement: A minimum of 20% of Youth expenditures must be for Work Experience activities**

	\$	%
Total WVVDB Youth Expenditures	\$20,873.32	
Total Ross Youth Expenditures	\$41,907.83	
Total Work Experience Expenditures	\$255.18	0%

*\*as of September 30, 2018 - 25% through the Program Year*

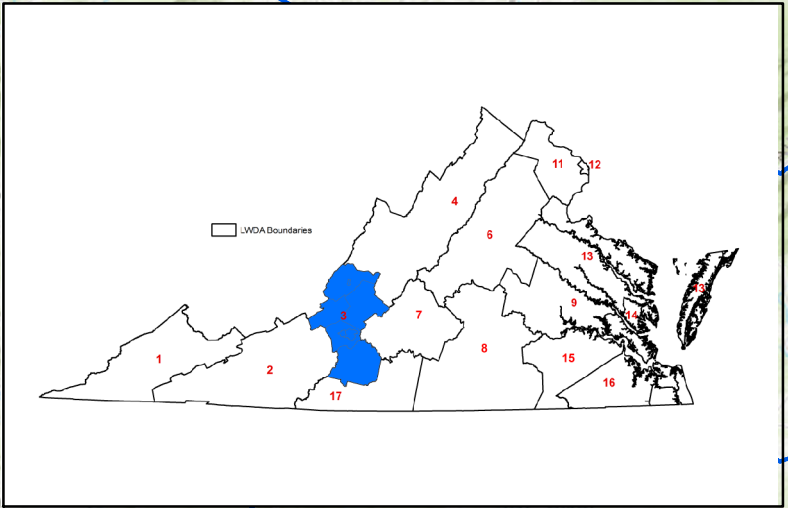
**Provider:** Roanoke Valley Nurse Aide Training

**INITIAL APPLICATION**

<b>Program Name</b>	<b>Completed Application</b>	<b>Required Data</b>	<b>Leads to Credential</b>
Nurse Aid			



Local Workforce Development Area 3  
Western Virginia  
Areas of Significant Unemployment [ASUs]

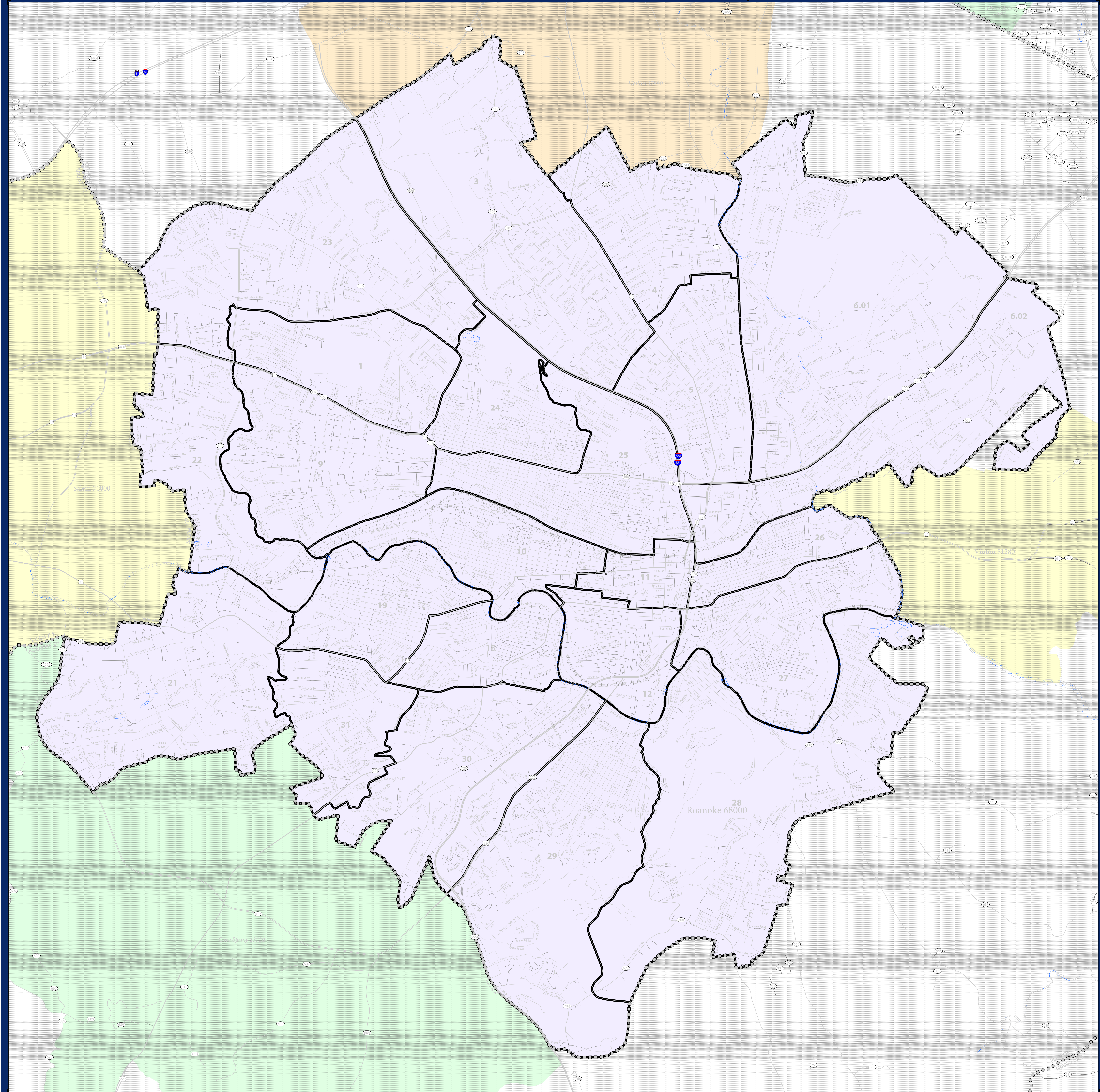


Map produced by Virginia Employment Commission, Economic Information & Analytics Division, October 2018

Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community



2010 CENSUS - CENSUS TRACT REFERENCE MAP: Roanoke city, VA



SYMBOL DESCRIPTION	SYMBOL	LABEL STYLE
Federal American Indian Reservation		<b>L'ANSE RES 1880</b>
Off-Reservation Trust Land, Hawaiian Home Land		<b>T1880</b>
Oklahoma Tribal Statistical Area, Alaska Native Village Statistical Area, Tribal Designated Statistical Area		<b>KAW OTSA 5340</b>
State American Indian Reservation		<b>Tama Res 4125</b>
State Designated Tribal Statistical Area		<b>Lumbee STSA 9815</b>
Alaska Native Regional Corporation		<b>NANA ANRC 52120</b>
State (or statistically equivalent entity)		<b>NEW YORK 36</b>
County (or statistically equivalent entity)		<b>ERIE 029</b>
Minor Civil Division (MCD) <sup>1,2</sup>		<b>Bristol town 07485</b>
Consolidated City		<b>MILFORD 47500</b>
Incorporated Place <sup>1,3</sup>		<b>Davis 18100</b>
Census Designated Place (CDP) <sup>3</sup>		<b>Incline Village 35100</b>
Census Tract		<b>33.07</b>

DESCRIPTION	SYMBOL	DESCRIPTION	SYMBOL
Interstate		Water Body	
U.S. Highway		Swamp or Marsh	
State Highway		Glacier	
Other Road		Military	
Over-Trail, Stairway, Alley, Walkway, or Ferry		National or State Park, Forest, or Recreation Area	
Railroad		Inset Area	
Pipeline or Power Line		Outside Subject Area	
Ridge or Fence			
Property Line			
Nonvisible Boundary or Feature Not Elsewhere Classified			

Where state, county, and/or MCD boundaries coincide, the map shows the boundary symbol for only the highest-ranking of these boundaries.

1 A "''" following an MCD name denotes a false MCD. A "''" following a place name indicates that a false MCD exists with the same name and FIPS code as the place; the false MCD label is not shown.

2 MCD boundaries are shown in the following states in which MCDs have functioning governments: Connecticut, Maine, Massachusetts, Michigan, Minnesota, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, and Wisconsin.

3 Place label color correlates to the place fill color.