

Western Virginia Workforce Development Board Finance Committee

November 20, 2019 - 2:00 PM Virginia Career Works – Roanoke Center 3601 Thirlane Road NW, Suite 2, Roanoke, VA 24019

l.	Call to Order	Casey Nicely
II.	Public Comment	
III.	Old Business	Morgan Romeo
	FY2020 Budget vs. Actual Report – September 30, 2019	
	FY2020 Budget Modification	
	WIOA Title I Programs Update	
IV.	Directors Report	Morgan Romeo
	Additional Funding Opportunities	
V.	New Business	Morgan Romeo
	Infrastructure Funding Agreements	
	A-133 Audit Results	
	 Holiday Family Sponsorship 	
	Virginia Career Works – Roanoke Center Landlord Update	
VI.	Other Business	
VII.	Upcoming Meetings	
	WVWDB Meeting – December 13, 2019 – Virginia Career Wor	ks – Roanoke Center
VIII.	Adjournment	



Western Virginia Workforce Development Board Finance Committee

May 29, 2019 - 3:00 PM
Western Virginia Workforce Development Board Offices
313 Luck Avenue SW, Roanoke, VA 24016

Committee Members:	Present:
Casey Nicely, Chair	
Katherine Holcomb	X
Shawn Hildebrand	Х
Bill Jones	Х
WVWDB Staff:	Present:
Morgan Romeo	Х
Leah Gibson	
Marshall Stanley	

Call to Order

Morgan Romeo called the meeting to order and noted that Casey Nicely would not be in attendance at the meeting.

Public Comment

There were no comments from the public.

Old Business

FY2019 Budget vs. Actual Report

Morgan Romeo presented the FY2019 Budget vs. Actual report through March 31, 2019. Morgan noted that there were no significant issues to discuss at this time but that the Committee would hear more about the challenges with spending in the WIOA Title I Youth program later in the agenda.

Finance Committee Action: A motion was made by Bill Jones to accept the FY2019 Budget vs. Actual Report as presented. The motion was seconded by Kathy Holcomb. The motion was carried.

FY2019 Budget Modification

Morgan Romeo presented a modification to the approved budget for FY2019 which included the addition of contractual fees to hire PowerNotes LLC to assist in conducting an operational assessment of the local area. This assessment would include a review of the operations at the Virginia Career Works Centers in the region, as well as Board operations including administrative, fiscal, and programmatic operations.

Finance Committee Action: A motion was made by Bill Jones to accept the FY2019 Budget Modification as presented. The motion was seconded by Kathy Holcomb. The motion was carried by a roll call vote as detailed below:

Katherine Holcomb	Yes
Shawn Hildebrand	Yes
Bill Jones	Yes

WIOA Title I Youth Program Update

Morgan Romeo updated the Finance Committee that the WIOA Title I Youth program had not had significant progress since the last Committee meeting. Morgan noted that the Board staff were now preparing for funding to be given back at the end of the fiscal year to the Virginia Community College System. The Board has continued to have decreased spending in the WIOA Title I Youth program which has resulted in the local area not spending all the two-year allocation that is provided to the region. Morgan stated that she had informed the Virginia Community College System staff of this issue and they had reviewed actions taken by the Board and staff to date to try to increase spending. VCCS staff stated that if money was given back to the state, the Board would need to procure for WIOA Title I Youth services again for the next program year. VCCS also stated that if the Board was able to provide justification to the state of changes to the WIOA Title I Youth program, that there may be an opportunity for the VCCS to reinvest the funding back into the region next year. Morgan noted that they would discuss this more during the FY2020 Budget Presentation.

FY2020 Budget Presentation (Closed Session)

Finance Committee Action: A motion was made by Bill Jones to enter closed session_Pursuant to Virginia Code 2.2-3711 A. 6. Discussion of consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected and 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees or any public body... The motion was seconded by Kathy Holcomb. The motion was carried.

Finance Committee Action: A motion was made by Kathy Holcomb to return to open session and that no other business as stated in the motion was discussed by the Finance Committee. The motion was seconded by Bill Jones. The motion was carried by a roll call vote as detailed below:

Katherine Holcomb	Yes
Shawn Hildebrand	Yes
Bill Jones	Yes

Finance Committee Action: A motion was made by Bill Jones to recommend the FY2020 Budget for approval to the Western Virginia Workforce Development Board. The motion was seconded by Kathy Holcomb. The motion as carried by a roll call vote as detailed below:

Katherine Holcomb	Yes
Shawn Hildebrand	Yes
Bill Jones	Yes

New Business

Financial Operations Manual

Morgan Romeo presented the newly revised Financial Operations Manual to the Finance Committee for their review. Morgan stated that the Financial Operations Manual had not been reviewed for a few years and the auditors from Robinson, Farmer, and Cox had recommended some additions to conform with Uniform Grant Guidance. Morgan outlined the changes which included adding additional statements about monitoring sub-recipients to grants, the action that would be taken if sub-contractors were not compliant in their activities, and general changes regarding job titles and other formatting issues. Kathy Holcomb asked if this manual was reviewed on a regular basis and Morgan replied it had not been in the past. Kathy recommended that the manual be reviewed on an annual basis by either the Finance Committee or by the auditors with Robinson, Farmer, and Cox. Morgan recommended that the Board staff review and bring changes to the Finance Committee on an annual basis at their spring meeting.

Finance Committee Action: A motion was made by Bill Jones to approve the Financial Operations Manual as presented. The motion was seconded by Kathy Holcomb. The motion was carried.

Rapid Response Request

Morgan Romeo reported that the Board staff were considering applying for additional Rapid Response funding to assist with the layoffs that were occurring from General Electric in Salem, VA. Morgan noted that the Virginia Career Works — Roanoke Center was expecting an influx of participants in the Roanoke Center once the layoffs at G.E. become permanent. There was no expected date for when the layoffs would occur, although that information is being gathered at this time from G.E. Human Resources staff by the Virginia Employment Commission. Morgan noted that money would more than likely be requested to add additional staff for WIOA Title I Dislocated Worker program, or to devote existing staff solely to that program. It may also be requested to assist with the Resource Room to accommodate the influx of visitors looking for employment.

Economic Equity Grant Opportunity

Morgan Romeo informed the Finance Committee that a grant opportunity was forthcoming from the Governor's office which would involve the local Departments of Social Services. While the grant had not yet been released, the funding would correspond with getting out-of-work target populations into the workforce system to be assisted with education and employment activities. Morgan said that she would keep the Committee updated on this funding and any other funding that became available.

Other Business

There was no other business at this time.

Adjournment

The meeting was adjourned at 4:14 PM.

			ica Promise			Board		
	Jul - Sep 19	Budget	\$ Over Budget	% of Budget	Jul - Sep 19	Budget	\$ Over Budget	% of Budg
Ordinary Income/Expense								
Income								
43400 · Direct Public Support								
43410 · Corporate Contributions	0.00				0.00			
43450 · Individ, Business Contributions	0.00			i	0.00			
Total 43400 · Direct Public Support	0.00				0.00			
46000 · Rke Center Rent	0.00				0.00			
48000 · Federal Grants	11,375.10	95,469.00	-84,093.90	11.92%	6,750.00			
48200 · Partner Grant Revenue	0.00				0.00			
Total Income	11,375.10	95,469.00	-84,093.90	11.92%	6,750.00			
Expense								
60900 · Business Expenses								
60920 · Business Registration Fees	0.00				0.00			
Total 60900 · Business Expenses	0.00				0.00			
62100 · Contract Services								
62110 · Accounting Fees	0.00	943.21	-943.21	0.0%	0.00			
62140 · Legal Fees	0.00				0.00			
Total 62100 · Contract Services	0.00	943.21	-943.21	0.0%	0.00			
62800 · Facilities and Equipment								
62890 · Rent, Parking, Utilities	1,425.60	5,706.97	-4,281.37	24.98%	0.00			
62891 · Rent-One Stop	0.00	-,	.,		0.00			
62892 · Furniture	0.00				0.00			
Total 62800 · Facilities and Equipment	1,425.60	5,706.97	-4,281.37	24.98%	0.00			
65000 · Operations	1,423.00	5,700.57	-4,201.37	24.3070	0.00			
65030 · Printing and Copying	35.13	144.18	-109.05	24.37%	0.00			
•		200.26	-127.32	36.42%				
65040 · Supplies	72.94	200.26	-127.32	30.42%	226.00			
65050 · Telephone, Telecommunications	14.97				0.00			
65051 · Information Technology	0.00				0.00			
65060 · Membership Dues	0.00				0.00			
65068 · Newspaper Ads	0.00				0.00			
Total 65000 · Operations	123.04	344.44	-221.40	35.72%	226.00			
65052 · IT Software	283.51	300.38	-16.87	94.38%	0.00			
65100 · Other Types of Expenses								
65120 · Insurance - Liability, D and O	0.00				0.00			
Total 65100 · Other Types of Expenses	0.00				0.00			
65130 · Marketing	0.00				0.00			
66000 · Payroll Expenses								
66001 · Wages	12,137.86	60,300.03	-48,162.17	20.13%	0.00			
66014 · Benefits	3,275.40	6,923.18	-3,647.78	47.31%	0.00			
Total 66000 · Payroll Expenses	15,413.26	67,223.21	-51,809.95	22.93%	0.00			
66025 · Payroll Other	609.38	2,450.00	-1,840.62	24.87%	0.00			
68300 · Travel and Meetings								
68310 · Conference, Convention, Meeting	0.00	490.63	-490.63	0.0%	0.00			
68320 · Travel	0.00				0.00			
68330 · Training	59.50				0.00			
68300 · Travel and Meetings - Other	434.07	2,235.00	-1,800.93	19.42%	0.00			
Total 68300 · Travel and Meetings	493.57	2,725.63	-2,232.06	18.11%	0.00			
69060 · Program Services	0.00	2,. 22.00	_,		0.00			
69500 · Miscellaneous	2.74				93.36			
Total Expense	18,351.10	79,693.84	-61,342.74	23.03%	319.36			
Net Ordinary Income	-6,976.00	15,775.16	-22,751.16	-44.22%	6,430.64			
net Ordinary Income	-6,976.00	15,775.16	-22,751.16 -22,751.16	-44.22% -44.22%	6,430.64			

Ordinary Income/Expense Income	1,100.000 33.33 0.000 0.000 0.000 0.000 0.000		\$ Over Budget	% of Budget	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	Budget 3,600.00	\$ Over Budget	% of Budget
Income	33.33 0.00 0.00 0.00 0.00 0.00 0.00				0.00 0.00 0.00 0.00 0.00			
43400 · Direct Public Support 43410 · Corporate Contributions 43450 · Individ, Business Contributions Total 43400 · Direct Public Support 46000 · Rke Center Rent 48000 · Federal Grants 48200 · Partner Grant Revenue Total Income Expense 60900 · Business Expenses 60920 · Business Expenses 60920 · Business Expenses 62100 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees Total 60900 · Business Expenses 62200 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	33.33 0.00 0.00 0.00 0.00 0.00 0.00				0.00 0.00 0.00 0.00 0.00			
43410 · Corporate Contributions 43450 · Individ, Business Contributions Total 43400 · Direct Public Support 46000 · Rke Center Rent 48000 · Rke Center Rent 48200 · Partner Grant Revenue Total Income Expense 60900 · Business Expenses 60900 · Business Expenses 60900 · Business Expenses 50210 · Contract Services 62110 · Accounting Fees 62110 · Accounting Fees 62140 · Legal Fees Total 6200 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	33.33 0.00 0.00 0.00 0.00 0.00 0.00				0.00 0.00 0.00 0.00 0.00			
43450 · Individ, Business Contributions Total 43400 · Direct Public Support 46000 · Rice Center Rent 48000 · Federal Grants 48200 · Partner Grant Revenue Total Income Expense 60900 · Business Expenses 60900 · Business Expenses 60900 · Business Expenses 60920 · Business Expenses 62100 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees Total 62100 · Contract Services 62200 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65030 · Total 5000 · Operations	33.33 0.00 0.00 0.00 0.00 0.00 0.00				0.00 0.00 0.00 0.00 0.00			
Total 43400 · Direct Public Support 46000 · Rke Center Rent 48000 · Rederal Grants 48200 · Partner Grant Revenue Total Income Expense 60900 · Business Expenses 60900 · Business Expenses 60900 · Susiness Expenses 60100 · Contract Services 62110 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65000 · Operations 65000 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	0.00 0.00 0.00 0.00 0.00 0.00 0.00				0.00 0.00 0.00 0.00			
46000 - Rice Center Rent 48200 - Federal Grants 48200 - Partner Grant Revenue Total Income Expense 60900 - Business Expenses 60900 - Business Registration Fees Total 60900 - Business Expenses 62100 - Contract Services 62110 - Accounting Fees 62140 - Legal Fees Total 62100 - Contract Services 62800 - Facilities and Equipment 62890 - Rent, Parking, Utilities 62891 - Rent-One Stop 62892 - Furniture Total 62800 - Facilities and Equipment 65000 - Operations 65030 - Printing and Copying 65040 - Supplies 65050 - Telephone, Telecommunications 65051 - Information Technology 65060 - Membership Dues 65068 - Newspaper Ads Total 65000 - Operations 65052 - IT Software	0.00 0.00 0.00 0.00 0.00 0.00	<u>-</u>			0.00 0.00 0.00			
48000 - Federal Grants 48200 - Partner Grant Revenue Total Income Expense 60900 - Business Expenses 60900 - Business Registration Fees Total 60900 - Business Expenses 62100 - Contract Services 62100 - Contract Services 62110 - Accounting Fees 62140 - Legal Fees Total 62100 - Contract Services 62800 - Facilities and Equipment 62891 - Rent-One Stop 62891 - Rent-One Stop 62892 - Furniture Total 62800 - Facilities and Equipment 65000 - Operations 65030 - Printing and Copying 65040 - Supplies 65050 - Telephone, Telecommunications 65051 - Information Technology 65060 - Membership Dues 65068 - Newspaper Ads Total 65000 - Operations 65052 - IT Software	0.00 0.00 1,133.33 0.00 0.00				0.00 0.00			
Total Income Expense 60900 · Business Expenses 60900 · Business Registration Fees Total 60900 · Business Registration Fees Total 60900 · Business Expenses 62100 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Facilities and Equipment 62891 · Rent. Parking, Utilities 62891 · Rent. One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65000 · Operations 65000 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations	0.00 1,133.33 0.00 0.00	_			0.00			
Total Income Expense 60900 · Business Expenses 60920 · Business Registration Fees Total 60900 · Business Expenses 62100 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Facilities and Equipment 62891 · Rent. One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65000 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations	0.00 0.00 0.00							
Expense 60900 - Business Expenses 60920 - Business Registration Fees Total 60900 - Business Expenses 62100 - Contract Services 62110 - Accounting Fees 62140 - Legal Fees Total 62100 - Contract Services 62800 - Facilities and Equipment 62890 - Rent, Parking, Utilities 62891 - Rent-One Stop 62892 - Furniture Total 62800 - Facilities and Equipment 65000 - Operations 65000 - Operations 65000 - Telephone, Telecommunications 65051 - Information Technology 65060 - Membership Dues 65068 - Newspaper Ads Total 65000 - Operations	0.00	_			0.00		-3,600.00	0.0
60900 · Business Expenses 60920 · Business Registration Fees Total 60900 · Business Expenses 62100 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations	0.00	-				3,600.00	-3,600.00	0.0
60920 · Business Registration Fees Total 60900 · Business Expenses 62100 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations	0.00	-						
60920 · Business Registration Fees Total 60900 · Business Expenses 62100 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations	0.00	-						
Total 60900 · Business Expenses 62100 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65000 · Operations 65000 · Telephone, Telecommunications 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations	0.00	-			0.00			
62100 · Contract Services 62110 · Accounting Fees 62140 · Legal Fees 7otal 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture 7otal 62800 · Facilities and Equipment 65000 · Operations 65000 · Operations 65000 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads 7otal 65000 · Operations	0.00				0.00			
62110 · Accounting Fees 62140 · Legal Fees Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65000 · Operations 65000 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software					0.00			
62140 · Legal Fees Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations					0.00	71.25	-71.25	0.0
Total 62100 · Contract Services 62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65000 · Operations 65000 · Telephone, Telecommunications 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations					0.00	71.25	-71.25	0.0
62800 · Facilities and Equipment 62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65000 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations	0.00	-			0.00	74.05	-71.25	0.0
62890 · Rent, Parking, Utilities 62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	0.00				0.00	71.25	-71.25	0.0
62891 · Rent-One Stop 62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software								
62892 · Furniture Total 62800 · Facilities and Equipment 65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations	0.00				-0.30	90.77	-91.07	-0.33
Total 62800 · Facilities and Equipment 65000 · Operations 65000 · Operations 65000 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	0.00				0.00			
65000 · Operations 65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	0.00	-			0.00			
65030 · Printing and Copying 65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	0.00				-0.30	90.77	-91.07	-0.33
65040 · Supplies 65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software								
65050 · Telephone, Telecommunications 65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	540.00				-0.03	10.89	-10.92	-0.28
65051 · Information Technology 65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	3,786.16				-0.01	15.13	-15.14	-0.07
65060 · Membership Dues 65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	0.00				-0.03			
65068 · Newspaper Ads Total 65000 · Operations 65052 · IT Software	0.00				0.00			
Total 65000 · Operations 65052 · IT Software	0.00				0.00			
65052 · IT Software	0.00	_			0.00			
	,326.16				-0.07	26.02	-26.09	-0.27
	0.00				0.31	22.69	-22.38	1.37
65100 · Other Types of Expenses								
65120 · Insurance - Liability, D and O	0.00	_			0.00			
Total 65100 · Other Types of Expenses	0.00				0.00			
65130 · Marketing	0.00				0.00			
66000 · Payroll Expenses								
66001 · Wages	0.00				91.15	2,093.18	-2,002.03	4.36
66014 · Benefits	0.00				24.37	523.01	-498.64	4.66
Total 66000 · Payroll Expenses	0.00	-			115.52	2,616.19	-2,500.67	4.42
66025 · Payroll Other	0.00				0.00	,	,	
68300 · Travel and Meetings								
68310 · Conference, Convention, Meeting	0.00				0.00	37.06	-37.06	0.0
68320 · Travel	0.00				-3.00	07.00	01.00	0.0
68330 · Training	0.00				0.00			
68300 · Travel and Meetings - Other	0.00				2.97	50.00	-47.03	5.94
		-						
Total 68300 · Travel and Meetings	0.00				-0.03	87.06	-87.09	-0.03
69060 · Program Services	0.00				0.00			
69500 · Miscellaneous	0.00				-0.01			
	1,326.16	•			115.42	2,913.98	-2,798.56	3.96
Net Ordinary Income Income	6,807.17				-115.42 -115.42	686.02 686.02	-801.44 -801.44	-16.83

			OVA Talent			PY20		
	Jul - Sep 19	Budget	\$ Over Budget	% of Budget	Jul - Sep 19	Budget	\$ Over Budget	% of Budge
Ordinary Income/Expense								
Income								
43400 · Direct Public Support								
43410 · Corporate Contributions	0.00				0.00			
43450 · Individ, Business Contributions	0.00				0.00			
Total 43400 · Direct Public Support	0.00				0.00			
46000 · Rke Center Rent	0.00				0.00			
48000 · Federal Grants	0.00				74,818.84	116,131.43	-41,312.59	64.4
48200 · Partner Grant Revenue	0.00	5,000.00	-5,000.00	0.0%	0.00			
Total Income	0.00	5,000.00	-5,000.00	0.0%	74,818.84	116,131.43	-41,312.59	64.4
Expense								
60900 · Business Expenses								
60920 · Business Registration Fees	0.00				25.00			
Total 60900 · Business Expenses	0.00				25.00			
62100 · Contract Services								
62110 · Accounting Fees	0.00	94.20	-94.20	0.0%	0.00	7,500.02	-7,500.02	0
62140 · Legal Fees	0.00				75.00	3,000.00	-2,925.00	2
Total 62100 · Contract Services	0.00	94.20	-94.20	0.0%	75.00	10,500.02	-10,425.02	0.7
62800 · Facilities and Equipment								
62890 · Rent, Parking, Utilities	89.70	120.00	-30.30	74.75%	572.70	2,187.69	-1,614.99	26.1
62891 · Rent-One Stop	0.00				0.00			
62892 · Furniture	0.00				0.00			
Total 62800 · Facilities and Equipment	89.70	120.00	-30.30	74.75%	572.70	2,187.69	-1,614.99	26.
65000 · Operations						_,	.,	
65030 · Printing and Copying	10.52	14.40	-3.88	73.06%	67.09	262.52	-195.43	25.5
65040 · Supplies	21.87	20.00	1.87	109.35%	138.74	364.63	-225.89	38.0
65050 · Telephone, Telecommunications	4.47	20.00	1.07	103.5570	28.65	304.03	-225.03	30.0
65051 · Information Technology	0.00				0.00	1,946.92	-1,946.92	0
65060 · Membership Dues	0.00				175.00	2,295.00	-2,120.00	7.6
65068 · Newspaper Ads	0.00				152.08	500.00	-347.92	30.4
· ·		24.40	2.46	107.15%				
Total 65000 · Operations	36.86	34.40			561.56	5,369.07	-4,807.51	10.4
65052 · IT Software	30.31	30.00	0.31	101.03%	197.56			
65100 · Other Types of Expenses 65120 · Insurance - Liability, D and O	0.00				949.00	3,250.00	-2.301.00	29
	0.00							
Total 65100 · Other Types of Expenses	0.00				949.00	3,250.00	-2,301.00	29
65130 · Marketing	0.00				0.00			
66000 · Payroll Expenses								
66001 · Wages	1,708.95		-1,168.31	59.4%	10,084.49	42,772.01	-32,687.52	23.5
66014 · Benefits	467.42	691.43	-224.01	67.6%	2,696.11	12,605.33	-9,909.22	21.3
Total 66000 · Payroll Expenses	2,176.37	3,568.69	-1,392.32	60.99%	12,780.60	55,377.34	-42,596.74	23.0
66025 · Payroll Other	0.00				9,221.25	37,654.00	-28,432.75	24.4
68300 · Travel and Meetings								
68310 · Conference, Convention, Meeting	0.00	49.00	-49.00	0.0%	0.00	893.31	-893.31	0
68320 · Travel	7.50				3.37			
68330 · Training	17.85				113.64			
68300 · Travel and Meetings - Other	87.70	70.00	17.70	125.29%	68.22	900.00	-831.78	7.5
Total 68300 · Travel and Meetings	113.05	119.00	-5.95	95.0%	185.23	1,793.31	-1,608.08	10.3
69060 · Program Services	0.00				0.00			
69500 · Miscellaneous	0.82				5.26			
Total Expense	2,447.11	3,966.29	-1,519.18	61.7%	24,573.16	116,131.43	-91,558.27	21.1
Net Ordinary Income	-2,447.11	1,033.71	-3,480.82	-236.73%	50,245.68	0.00	50,245.68	100.
ncome	-2,447.11	1,033.71	-3,480.82	-236.73%	50,245.68	0.00	50,245.68	100.

		PY2	018 Adult			PY20	18 Dislocated	
	Jul - Sep 19	Budget	\$ Over Budget	% of Budget	Jul - Sep 19	Budget	\$ Over Budget	% of Budget
dinary Income/Expense								
Income								
43400 · Direct Public Support								
43410 · Corporate Contributions	0.00				0.00			
43450 · Individ, Business Contributions	0.00				0.00			
Total 43400 · Direct Public Support	0.00			'	0.00			
46000 · Rke Center Rent	0.00				0.00			
48000 · Federal Grants	0.00	479,859.34	-479,859.34	0.0%	0.00	346,606.64	-346,606.64	0.0%
48200 · Partner Grant Revenue	0.00				0.00			
Total Income	0.00	479,859.34	-479,859.34	0.0%	0.00	346,606.64	-346,606.64	0.0%
Expense								
60900 · Business Expenses								
60920 · Business Registration Fees	0.00				0.00			
Total 60900 · Business Expenses	0.00				0.00			
62100 · Contract Services								
62110 · Accounting Fees	0.00				0.00			
62140 · Legal Fees	0.00				0.00			
Total 62100 · Contract Services	0.00				0.00			
	0.00				0.00			
62800 · Facilities and Equipment	89.70	480.00	-390.30	18.69%	239.70	1.078.46	-838.76	22.23%
62890 · Rent, Parking, Utilities		460.00	-390.30	18.69%		1,076.46	-030.70	22.237
62891 · Rent-One Stop	0.00				0.00			
62892 · Furniture	0.00				0.00			
Total 62800 · Facilities and Equipment	89.70	480.00	-390.30	18.69%	239.70	1,078.46	-838.76	22.23%
65000 · Operations								
65030 · Printing and Copying	10.51	57.60	-47.09	18.25%	28.09	129.42	-101.33	21.71%
65040 · Supplies	21.89	1,727.57	-1,705.68	1.27%	58.37	1,102.53	-1,044.16	5.29%
65050 · Telephone, Telecommunications	4.50				12.00			
65051 · Information Technology	863.33				746.67			
65060 · Membership Dues	0.00				0.00			
65068 · Newspaper Ads	0.00				0.00			
Total 65000 · Operations	900.23	1,785.17	-884.94	50.43%	845.13	1,231.95	-386.82	68.69
65052 · IT Software	31.49	120.00	-88.51	26.24%	83.30	269.62	-186.32	30.99
65100 · Other Types of Expenses								
65120 · Insurance - Liability, D and O	0.00				0.00			
Total 65100 · Other Types of Expenses	0.00				0.00			
65130 · Marketing	0.00				0.00			
66000 · Payroll Expenses								
66001 · Wages	1,693.54	9,317.44	-7,623.90	18.18%	4,580.31	21,897.23	-17,316.92	20.929
66014 · Benefits	452.77	2,765.73	-2,312.96	16.37%	1,224.55	6,214.02	-4,989.47	19.719
Total 66000 · Payroll Expenses	2,146.31	12,083.17	-9,936.86	17.76%	5,804.86	28,111.25	-22,306.39	20.65%
66025 · Payroll Other	0.00				0.00			
68300 · Travel and Meetings								
68310 · Conference, Convention, Meeting	0.00	196.00	-196.00	0.0%	0.00	440.37	-440.37	0.09
68320 · Travel	-3.75				-3.75			
68330 · Training	17.85				47.60			
68300 · Travel and Meetings - Other	14.96	195.00	-180.04	7.67%	52.38	475.00	-422.62	11.039
Total 68300 · Travel and Meetings	29.06	391.00	-361.94	7.43%	96.23	915.37	-819.14	10.519
69060 · Program Services	60,342.40	465,000.00	-404,657.60	12.98%	36,211.27	315,000.00	-278,788.73	11.59
69500 · Miscellaneous	0.82	.50,000.00	101,007.00	.2.3070	2.20	210,000.00	2.0,.00.70	71.57
Total Expense	63,540.01	479,859.34	-416,319.33	13.24%	43,282.69	346,606.65	-303.323.96	12.499
•							,.	
t Ordinary Income	-63,540.01	0.00	-63,540.01	100.0%	-43,282.69	-0.01	-43,282.68	432,826,900.0%

0.00 0.00 0.00 0.00 0.00	Budget	\$ Over Budget	% of Budget	Jul - Sep 19	Budget	\$ Over Budget	% of Budget
0.00 0.00 0.00							
0.00 0.00 0.00							
0.00 0.00 0.00							
0.00 0.00 0.00							
0.00 0.00				0.00			
0.00			_	0.00			
			-	0.00			
0.00				0.00			
0.00	178,896.90	-178,896.90	0.0%	0.00	550,732.33	-550,732.33	0.09
0.00				0.00			
0.00	178,896.90	-178,896.90	0.0%	0.00	550,732.33	-550,732.33	0.0
0.00				0.00			
0.00			•	0.00			
0.00				0.00			
0.00				0.00			
0.00			•	0.00			
678.67	3.555.00	-2.876.33	19.09%	1.916.66	9.945.00	-8.028.34	19.27
	-,	_,			-,	-,	
	125.00	-125.00	0.0%		375.00	-375.00	0.0
							18.57
	-,	-,		.,	,	-,	
49 19	201.60	-152 41	24.4%	123.01	518 40	-395 39	23.73
							65.75
							2.33
	750.00	-725.00	2.070		2,230.00	-2,137.30	2.55
	1 CO4 EE	007.22	44 749/		4.455.00	2 727 26	38.78
						, .	
172.05	045.00	-6/2.35	20.43%	400.40	2,355.00	-1,699.60	19.34
0.00				0.00			
0.00	1,250.00	-1,250.00	0.0%	0.00	3,750.00	-3,750.00	0.0
							20.64
							16.51
	39,081.35	-31,380.96	19.7%		99,388.24	-79,904.93	19.6
0.00				0.00			
	936.00	-936.00	0.0%		2,514.00	-2,514.00	0.0
					3,200.00	-2,932.02	8.37
266.39	2,096.00	-1,829.61	12.71%	476.00	5,714.00	-5,238.00	8.33
23,400.24	130,250.00	-106,849.76	17.97%	42,245.99	424,750.00	-382,504.01	9.95
10.06				30.40			
32,935.72	178,896.90	-145,961.18	18.41%	66,335.59	550,732.33	-484,396.74	12.05
-32,935.72	0.00	-32,935.72	100.0%	-66,335.59	0.00	-66,335.59	100.0°
	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 178,896,90 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,67 -178,896,90 -178,67 -178,896,90 -178,67 -178,896,90 -178,67 -178,896,90 -178,67 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,896,90 -178,906,90 -178,906,906,906,906 -178,906,906 -178,906,906,906,906,906,906 -178,906,906,906,906,906,906 -178,906,906,906,906,906,906,906 -178,906,906,906,906,906,906,906,906,906 -178,906,906,906,906,906,906,906,906,906,906	0.00 0.00 178,896.90 -178,896.90 0.0% 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 178,896,90 -178,896,90 0.0% 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 125.00 -125.00 0.0% 0.00 678,67 3,680.00 -3,001.33 18,44% 123.01 49,19 201,60 -152,41 24,4% 123.01 357,13 742.95 -385,82 48,07% 1,108,99 280,00 -729.00 2.8% 52,50 280,00 -729.00 2.8% 52,50 280,00 -707.32 1,694,55 -987,23 41,74% 1,727,83 172,65 845,00 -672,35 20,43% 455,40 0.00 0.00 0.00 0.00 0.00 1,250,00 -1,250,00 0.0% 0.00 0.00 0.00 0.00 0.00<	0.00 178,896.90 -178,896.90 0.0% 0.00 550,732.33 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 1.25.00 -125.00 0.0% 0.00 375.00 678.67 3,680.00 -3,001.33 18,44% 1,916.66 10,320.00 49.19 201.60 -152.41 24.4% 123.01 518.40 357.13 742.95 -385.82 48.07% 1,109.99 1,686.69 210.00 750.00 -729.00 2.8% 52.50 2,250.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 707.32 1,694.55 -987.23 41.74% 1,727.83 4,455.09 172.65 845.00 -672.35 20.43% 455.40 2,395.00	0.00 178,896,90 -178,896,90 0.0% 0.00 550,732,33 -550,732,33 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 125,00 -125,00 0.0% 0.00 375,00 -375,00 678,67 3,680,00 -3,013,33 18,44% 1,916,66 10,320,00 -8,403,34 49,19 201,60 -152,41 24,4% 123,01 518,40 -395,39 357,13 742,95 -385,82 48,07% 1,108,99 1,686,69 -577,70 280,00 -729,00 -2,8% 52,50 2,250,00 -2,197,50 280,00 -707,32 1,664,55 -987,23 41,74% 1,727,83 4,455,09 -2,727,26 172,65 845,00 -672,35 20,43% 455,40 2,355,00 -1,899,60 0.00 0.00

		KKE C	enter Rent	RVWC				
	Jul - Sep 19	Budget	\$ Over Budget	% of Budget	Jul - Sep 19	Budget	\$ Over Budget	% of Budg
Ordinary Income/Expense	-							
Income								
43400 · Direct Public Support								
43410 · Corporate Contributions	0.00				0.00			
43450 · Individ, Business Contributions	0.00				0.00			
Total 43400 · Direct Public Support	0.00			•	0.00			
46000 · Rke Center Rent	65,739.39	236,988.00	-171,248.61	27.74%	0.00			
48000 · Federal Grants	0.00				0.00			
48200 · Partner Grant Revenue	0.00				0.00			
Total Income	65,739.39	236,988.00	-171,248.61	27.74%	0.00			
Expense								
60900 · Business Expenses								
60920 · Business Registration Fees	0.00				0.00			
Total 60900 · Business Expenses	0.00			•	0.00			
62100 · Contract Services								
62110 · Accounting Fees	0.00				0.00			
62140 · Legal Fees	0.00				0.00			
Total 62100 · Contract Services	0.00				0.00			
62800 · Facilities and Equipment	0.00				0.00			
62890 · Rent, Parking, Utilities	0.00				0.00			
62891 · Rent-One Stop	40,943.36	236,988.00	-196,044.64	17.28%	0.00			
62892 · Furniture	0.00	230,900.00	-190,044.04	17.20%	0.00			
Total 62800 · Facilities and Equipment	40,943.36	236,988.00	-196,044.64	17.28%	0.00			
65000 · Operations	40,943.36	230,900.00	-190,044.64	17.20%	0.00			
65030 · Printing and Copying	0.00				491.68			
•					270.39			
65040 · Supplies 65050 · Telephone, Telecommunications	0.00				3,142.99			
65051 · Information Technology	0.00				3,142.99			
65060 · Membership Dues	0.00				0.00			
	0.00				0.00			
65068 · Newspaper Ads								
Total 65000 · Operations	0.00				3,905.06			
65052 · IT Software	0.00				0.00			
65100 · Other Types of Expenses								
65120 · Insurance - Liability, D and O	0.00				354.00			
Total 65100 · Other Types of Expenses	0.00				354.00			
65130 · Marketing	0.00				0.00			
66000 · Payroll Expenses								
66001 · Wages	0.00				0.00			
66014 · Benefits	0.00				0.00			
Total 66000 · Payroll Expenses	0.00				0.00			
66025 · Payroll Other	0.00				0.00			
68300 · Travel and Meetings								
68310 · Conference, Convention, Meeting	0.00				0.00			
68320 · Travel	0.00				0.00			
68330 · Training	0.00				0.00			
68300 · Travel and Meetings - Other	0.00				0.00			
Total 68300 · Travel and Meetings	0.00			•	0.00			
69060 · Program Services	0.00				4,790.13			
69500 · Miscellaneous	0.00				0.00			
Total Expense	40,943.36	236,988.00	-196,044.64	17.28%	9,049.19			
Net Ordinary Income	24,796.03	0.00	24,796.03	100.0%	-9,049.19			
Income	24,796.03	0.00	24,796.03	100.0%	-9,049.19			

		IAF	SWIFTSTART			Un	ited Way				TOTAL	
	Jul - Sep 19	Budget	\$ Over Budget	% of Budget	Jul - Sep 19	Budget	\$ Over Budget	% of Budget	Jul - Sep 19	Budget	\$ Over Budget	% of Budge
rdinary Income/Expense												
Income												
43400 · Direct Public Support												
43410 · Corporate Contributions	0.00				0.00				11,100.00	0.00	11,100.00	100
43450 · Individ, Business Contributions	0.00				0.00				33.33	0.00	33.33	100.
Total 43400 · Direct Public Support	0.00				0.00				11,133.33	0.00	11,133.33	100
46000 ⋅ Rke Center Rent	0.00				0.00				65,739.39	236,988.00	-171,248.61	27.7
48000 · Federal Grants	0.00	16,000.00	-16,000.00	0.0%	0.00				92,943.94	1,783,695.64	-1,690,751.70	5.
48200 · Partner Grant Revenue	0.00				0.00	36,000.00	-36,000.00	0.0%	0.00	44,600.00	-44,600.00	(
Total Income	0.00	16,000.00	-16,000.00	0.0%	0.00	36,000.00	-36,000.00	0.0%	169,816.66	2,065,283.64	-1,895,466.98	8.
Expense												
60900 ⋅ Business Expenses												
60920 · Business Registration Fees	0.00				0.00				25.00	0.00	25.00	100
Total 60900 · Business Expenses	0.00			•	0.00			•	25.00	0.00	25.00	100
62100 · Contract Services												
62110 · Accounting Fees	0.00	542.25	-542.25	0.0%	0.00	118.35	-118.35	0.0%	0.00	9,269.28	-9,269.28	
62140 · Legal Fees	0.00				0.00				75.00	3,000.00	-2,925.00	:
Total 62100 · Contract Services	0.00	542.25	-542.25	0.0%	0.00	118.35	-118.35	0.0%	75.00	12,269.28	-12,194.28	0.
62800 · Facilities and Equipment												
62890 · Rent, Parking, Utilities	179.70	690.77	-511.07	26.01%	59.70	150.77	-91.07	39.6%	5,251.83	24,005.43	-18,753.60	21.
62891 · Rent-One Stop	0.00				0.00				40,943.36	236,988.00	-196,044.64	17.
62892 · Furniture	0.00				0.00				0.00	500.00	-500.00	
Total 62800 · Facilities and Equipment	179.70	690.77	-511.07	26.01%	59.70	150.77	-91.07	39.6%	46,195.19	261,493.43	-215,298.24	17.
65000 · Operations									,		,	
65030 · Printing and Copying	21.06	82.89	-61.83	25.41%	7.01	18.09	-11.08	38.75%	1.383.26	1.439.99	-56.73	96
65040 · Supplies	43.77	115.13	-71.36	38.02%	14.45	25.13	-10.68	57.5%	6,120.69	6,000.02	120.67	102.
65050 · Telephone, Telecommunications	8.97				2.97				3,292.99	3,000.00	292.99	109.
65051 · Information Technology	38.94				0.00				2,372.27	1,946.92	425.35	121.
65060 · Membership Dues	0.00				0.00				175.00	2,295.00	-2,120.00	7.
65068 · Newspaper Ads	0.00				0.00				152.08	500.00	-347.92	30
Total 65000 · Operations	112.74	198.02	-85.28	56.93%	24.43	43.22	-18.79	56.53%	13,496.29	15,181.93	-1,685.64	8
65052 · IT Software	23.15	172.69	-149.54	13.41%	2,771.06	37.69	2,733.37	7,352.24%	4,048.74	4,153.07	-104.33	97
65100 · Other Types of Expenses	25.15	172.03	-140.54	13.4170	2,771.00	37.03	2,755.57	1,552.2470	4,040.74	4,155.07	-104.55	31
65120 · Insurance - Liability, D and O	0.00				0.00				1.303.00	3.250.00	-1.947.00	40
Total 65100 · Other Types of Expenses	0.00				0.00				1,303.00	3,250.00	-1,947.00	40
65130 · Marketing	0.00				0.00				0.00	5,000.00	-5,000.00	40
66000 · Payroll Expenses	0.00				0.00				0.00	5,000.00	-5,000.00	
66001 · Wages	1,306.87	9,177.00	-7,870.13	14.24%	982.89	3,920.44	-2,937.55	25.07%	54,035.27	256,252.61	-202,217.34	21
66014 · Wages	349.39	3,980.16	-7,870.13	8.78%	262.78	868.72	-2,937.55	30.25%	14.487.28	69.143.15	-202,217.34	20.
			-,								. ,	
Total 66000 · Payroll Expenses 66025 · Payroll Other	1,656.26	13,157.16	-11,500.90	12.59%	1,245.67	4,789.16	-3,543.49	26.01%	68,522.55	325,395.76	-256,873.21	21. 24
•	0.00				0.00				9,830.63	40,104.00	-30,273.37	24.
68300 · Travel and Meetings												
68310 · Conference, Convention, Meeting	0.00	282.06	-282.06	0.0%	0.00	61.56	-61.56	0.0%	0.00	5,899.99	-5,899.99	(
68320 · Travel	0.75				2.63				0.00	0.00	0.00	(
68330 · Training	35.70				11.30				594.95	0.00	594.95	100
68300 · Travel and Meetings - Other	21.73	115.00	-93.27	18.9%	4.85	100.00	-95.15	4.85%	1,141.51	8,500.00	-7,358.49	13.
Total 68300 · Travel and Meetings	58.18	397.06	-338.88	14.65%	18.78	161.56	-142.78	11.62%	1,736.46	14,399.99	-12,663.53	12.
69060 · Program Services	0.00				7,207.44	30,000.00	-22,792.56	24.03%	174,197.47	1,365,000.00	-1,190,802.53	12
69500 · Miscellaneous	1.66				0.55				147.86	0.00	147.86	100
Total Expense	2,031.69	15,157.95	-13,126.26	13.4%	11,327.63	35,300.75	-23,973.12	32.09%	319,578.19	2,046,247.46	-1,726,669.27	15.
et Ordinary Income	-2,031.69	842.05	-2,873.74	-241.28%	-11,327.63	699.25	-12,026.88	-1,619.97%	-149,761.53	19,036.18	-168,797.71	-786.

WIOA Programs

		WIOA Programs												
	1	Total Budget	Admin	Adult	DWP	IS Youth	OS Youth	United Way - OnRAMP	WVWDB Funds	TAP - SwiftStart	GOVA - Talent Collab.	GOVA - CTE Study	NRMRWDB - America's Promise	VCW-RC Rent
66000 Payroll Expenses														
66001 Wages	\$	256,252.61	\$ 42,772.01			\$ 29,401.31 \$	74,496.71	\$ 3,920.44	\$ -	\$ 9,177.00	2,877.26	\$ 2,093.18	\$ 60,300.03	\$ -
66014 Benefits	\$	69,143.15	\$ 12,605.33	\$ 2,765.73 \$	6,214.02	\$ 9,680.04 \$	24,891.53	\$ 868.72	\$ -	\$ 3,980.16	691.43	\$ 523.01	\$ 6,923.18	\$ -
62100 Contract Services		_												
62110 Accounting Fees	\$	9,269.29				\$ - \$		\$ 118.35		\$ 542.25				
62140 Legal Fees	\$					\$ - \$		\$ -		\$ - :			\$ -	\$ -
62150 Outside Contract Services	\$	1,200.00	\$ -	\$ - \$	- :	\$ - \$	-	\$ -	\$ 1,200.00	\$ -	-	\$ -	\$ -	\$ -
62800 Facilities and Equipment														
62810 Depr and Amort - Allowable	\$			\$ - \$	- :	\$ - \$		\$ -	\$ -	\$ - :		•	\$ -	\$ -
62830 Donated Facilities	\$		\$ - :	\$ - \$		\$ - \$		\$ -	\$ -	\$ - :		•	\$ -	\$ -
62835 Donated Equipment	\$		•	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	•	¥	\$ -	\$ -
62840 Equip Rental and Maintenance	\$		•	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :		*	\$ -	\$ -
62870 Property Insurance	\$		•			\$ - \$		\$ -	\$ -	\$ - :		•	\$ -	\$ -
62890 Rent, Parking, Utilities	\$	24,005.43	\$ 2,187.69	\$ 480.00 \$	1,078.46	\$ 3,555.00 \$	9,945.00	\$ 150.77	\$ -	\$ 690.77	\$ 120.00	\$ 90.77	\$ 5,706.97	\$ -
62891 Rent - One Stop	\$	236,988.00	\$ - :	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	-	\$ -	\$ -	\$ 236,988.00
62892 Furniture	\$	500.00	\$ - :	\$ - \$	- :	\$ 125.00 \$	375.00	\$ -	\$ -	\$ - !	-	\$ -	\$ -	\$ -
62895 Equipment Other	\$	-	\$ -	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
65000 Operations														
65010 Books, Subscriptions, Reference	\$			\$ - \$		\$ - \$		\$ -	\$ -	\$ -		•	\$ -	\$ -
65020 Postage, Mailing Service	\$	-	\$ - :	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
65030 Printing and Copying	\$	1,440.00	\$ 262.52	\$ 57.60 \$	129.42	\$ 201.60 \$	518.40	\$ 18.09	\$ -	\$ 82.89	\$ 14.40	\$ 10.89	\$ 144.18	\$ -
65040 Supplies	\$	6,000.01	\$ 364.63	\$ 1,727.57 \$	1,102.53	\$ 742.95 \$	1,686.69	\$ 25.13	\$ -	\$ 115.13	\$ 20.00	\$ 15.13	\$ 200.26	\$ -
65050 Telephone, Telecommunications	\$	3,000.00	\$ - :	\$ - \$	- :	\$ 750.00 \$	2,250.00	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
65051 Information Technology/Software	\$	6,100.00	\$ 1,946.92	\$ 120.00 \$	269.62	\$ 845.00 \$	2,355.00	\$ 37.69	\$ -	\$ 172.69	\$ 30.00	\$ 22.69	\$ 300.38	\$ -
65060 Membership Dues	\$	2,295.00	\$ 2,295.00	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
65065 Meeting Room Rentals	\$	-	\$ - :	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
65066 Meeting Refreshments	\$	-	\$ - :	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
65068 Newspaper Ads	\$	500.00	\$ 500.00	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ -	; -	\$ -	\$ -	\$ -
65070 Recruitment	\$	-	\$ - :	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
65100 Other Types of Expenses														
65120 Insurance - Liability, D&O	\$	3,250.00	\$ 3,250.00		- :	\$ - \$	-	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
65130 Marketing	\$	10,000.00	\$ - :	\$ 2,745.95 \$	1,537.98	\$ 1,604.92 \$	4,111.15	\$ -	\$ -	\$ - !	-	\$ -	\$ -	\$ -
65151 Event Refereshments	\$	-	\$ - :	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	; -	\$ -	\$ -	\$ -
65152 Event Awards	\$	-	\$ - :	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
65153 Event Supplies	\$	-	\$ - :	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	; -	\$ -	\$ -	\$ -
66025 Payroll Other	\$	40,104.00	\$ 37,654.00	\$ - \$	- :	\$ - \$	-	\$ -	\$ -	\$ - :	-	\$ -	\$ 2,450.00	\$ -
68300 Travel and Meetings														
68310 Conference, Convention, Meeting	\$	5,900.00	\$ 893.31	\$ 196.00 \$	440.37	\$ 936.00 \$	2,514.00	\$ 61.56	\$ -	\$ 282.06	\$ 49.00	\$ 37.06	\$ 490.63	\$ -
68320 Travel	\$	8,500.00	\$ 900.00	\$ 195.00 \$	475.00	\$ 1,160.00 \$	3,200.00	\$ 100.00	\$ -	\$ 115.00	\$ 70.00	\$ 50.00	\$ 2,235.00	\$ -
69060 Program Services	\$		γ	\$ - \$		7		\$ -	\$ -	\$ - :	-	7	\$ -	\$ -
FY2019 WVWDB Total Costs	\$	689,447.48	\$ 118,131.43	\$ 17,605.29 \$	33,144.62	\$ 49,001.82 \$	126,343.48	\$ 5,300.76	\$ 1,200.00	\$ 15,157.96	3,966.29	\$ 2,913.98	\$ 79,693.84	\$ 236,988.00
		_												
PY2017 Carryforward	\$	74,597.32	•	\$ - \$	- :	\$ 11,895.48 \$		\$ -		\$ -		•	\$ -	\$ -
PY2018 Carryforward	\$	812,758.01	\$ 39,337.99	\$ 235,208.54 \$	143,731.68	\$ 95,371.20 \$	286,113.60	\$ -	\$ 12,995.00	\$ -	-	\$ -	\$ -	\$ -
PY2019 Funds	\$	1,594,735.00	\$ 118,817.80	\$ 345,040.20 \$	360,855.00	\$ 90,866.25	272,598.75	\$ 36,000.00	\$ 13,500.00	\$ 16,000.00	\$ 5,000.00	\$ 3,600.00	\$ 95,469.00	\$ 236,988.00
Total Funds Available	\$	2,482,090.33	\$ 158,155.79	\$ 580,248.74 \$	504,586.68	\$ 198,132.93 \$	621,414.19	\$ 36,000.00	\$ 26,495.00	\$ 16,000.00	5,000.00	\$ 3,600.00	\$ 95,469.00	\$ 236,988.00
Vendor Allocations														
WVWDB Costs	\$	689,447.48	\$ 118,131.43	\$ 17,605.29 \$	33,144.62	\$ 49,001.82 \$	126,343.48	\$ 5,300.76	\$ 1,200.00	\$ 15,157.96	3,966.29	\$ 2,913.98	\$ 79,693.84	\$ 236,988.00
Adult/DLW Provider	\$	750,000.00	\$ - :	\$ 450,000.00 \$	300,000.00			\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
Youth Provider (Thru 9/30/19)	\$	150,000.00	\$ - :	\$ - \$	- :	\$ 37,500.00 \$	112,500.00	\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
Youth Provider (Pre-Ed Services)	\$	50,000.00	\$ - :	\$ - \$	- :	\$ 10,000.00 \$	40,000.00	\$ -	\$ -	\$ -	; -	\$ -	\$ -	\$ -
Youth Provider (Training)	\$	325,000.00	\$ -	\$ - \$	- :	\$ 75,000.00 \$	250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Youth Provider (Financial & Entrepreneurial)	\$	15,000.00	\$ - :	\$ - \$	- :	\$ 3,750.00 \$	11,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roanoke/Covington One-Stop Operator	\$	60,000.00	\$ - :	\$ 10,000.00 \$	10,000.00	\$ 2,500.00	7,500.00	\$ 30,000.00	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
Franklin One-Stop Operator	\$	15,000.00	\$ - :	\$ 5,000.00 \$				\$ -	\$ -	\$ - :	\$ -	\$ -	\$ -	\$ -
Roanoke Center Leasees	\$	236,988.00						\$ -	\$ -	\$ - :			\$ -	\$ 236,988.00
		•												•
PY2020 Grant Carryforward	\$	427,642.85	\$ 40,024.36	\$ 97,643.45 \$	156,442.06	\$ 18,881.11 \$	70,320.71	\$ 699.24	\$ 25,295.00	\$ 842.04	\$ 1,033.71	\$ 686.02	\$ 15,775.16	\$ -
•		27%	34%	28%	43%	21%	26%	2%	100%	5%	21%	19%	17%	

Workforce Innovation and Opportunity Act (WIOA) Title I Adult & Dislocated Worker Programs Performance Report Financial Expenditure Goals

Adult Program

	Contracted	Amount	Direct Client Expenditures Budget \$183,629.99							
	\$400,00	00.00								
Month	Total Expenditures	% of Goal	Total Expenditures	Total Obligations	% Spent	% Spent & Obligated				
July	\$10,278.44	3%	\$270.00	\$0.00	0%	0%				
August	\$31,867.75	11%	\$14,905.00	\$0.00	8%	8%				
September	\$19,969.13	16%	\$7,055.00	\$0.00	4%	4%				
October										
November										
December										
January										
February										
March										
April										
May										
June										

Dislocated Worker Program

	Contracted	l Amount	Direct Client Expenditures Budget								
Month	\$300,0	00.00	\$146,779.70								
	Total Expenditures	% of Goal	Total Expenditures	Total Obligations	% Spent	% Spent & Obligated					
July	\$17,687.68	6%	\$3,500.00	\$0.00	2%	2%					
August	\$21,181.39	13%	-\$3,651.00	\$0.00	0%	0%					
September	\$11,934.00	17%	\$3,751.00	\$0.00	2%	2%					
October											
November											
December											
January											
February											
March											
April											
May											
June											

Financial Expenditure Requirements Performance

Requirement: A minimum of 40% of total expenditures must be spent on Training activities

Total WVWDB Adult & Dislocated Worker Expenditures	\$10,269.03
Total Ross Adult & Dislocated Worker Expenditures	\$112,918.39
Total Ross Adult & Dislocated Worker Training Expenditures	\$25,830.00
% Training Expenditures	21%

^{*}As of September 30, 2019, 25% through the year

ONE-STOP COST CENTER BUDGET FOR PROGRAM YEAR 2019 (JULY 1, 2019 - JUNE 30, 2020)

YES or NO

Is this a
Comprehensive
Center?

No

VIRGINIA CAREER WORKS ONE-STOP CENTER NAME:

Virginia Career Works - Covington Center

COSTS	TOTAL BUDGET	SHARED (INDIRECT)	DIRECT
Staff Costs:			
Salaries		\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
INFRASTRUCTURE COSTS		\$ -	\$ -
Facility Costs:		\$ -	\$ -
Rent	,	\$ 48,777.43	\$ -
Utilities		\$ -	\$ -
Maintenance Contracts		\$ -	\$ -
Repairs		\$ -	\$ -
Security		\$ -	\$ -
Property Tax		\$ -	\$ -
Furniture & Fixtures		\$ -	\$ -
Other	\$ -	\$ -	\$ -
		\$ -	\$ -
Equipment/Communication Costs:		\$ -	\$ -
Computer Hardware		\$ -	\$ -
Computer Software		\$ -	\$ -
Data Plan	•	\$ -	\$ -
Telephone Equipment		\$ -	\$ -
Telephone Service Fees	\$ -	\$ -	\$ -
Cell Phones	•	\$ -	\$ -
Copier Equipment		\$ -	\$ -
Fax Equipment		\$ -	\$ -
Fax Service Fees	\$ -	\$ -	\$ -
		\$ -	\$ -
Other Operations:		\$ -	\$ -
One-Stop Operator		\$ -	\$ -
General Supplies		\$ -	\$ -
Freight & Messenger	\$ -	\$ -	\$ -
Printing (Outreach, Community Awareness, Signage)	\$ -	\$ -	\$ -
Other Outside Services	\$ -	\$ -	\$ -
Recruiting/Outreach		\$ -	\$ -
Marketing/Community Awareness		\$ -	\$ -
Staff Training		\$ -	\$ -
Staff Travel	·	\$ -	\$ -
TOTAL COSTS	\$ 48,777.43	\$ 48,777.43	\$ -

PARTNER INFORMATION

One-Stop Center Name:

Virginia Career Works - Covington Center

PARTNER ENTITY OF PARTNER PROGRAM	# OF POSITIONS	% of Total	SQUARE FEET OCCUPIED	% of Total	CUSTOMERS RECEIVING SERVICES	% of Total
Wagner-Peyser Employment Services (Virginia Employment Commission)			5,657.00	91.97%		
Additional Partner/Program (Covington Redevelopment & Housing Authority)			352.00	5.72%		
WIOA Title I Adult (Ross IES)			63.66	1.03%		
WIOA Title I Dislocated Worker (Ross IES)			63.66	1.03%		
WIOA Title I Youth (Ross IES)			14.68	0.24%		
TOTALS:			6151.00	100%		

List each partner's programs providing service through Virginia's Career Works Center: If the allocation is for a Comprehensive Center, at minimum, all partner programs as required by the Virginia Combined State Plan must be included

Once program is inserted in Column A row within table above, the balance of the spreadsheets will be automaticaly populated with the program name information. The balance of the spreadsheets should be formated appropriately to display the information.

Square Foot Occupied is the sum of the floor area of each office, work station, or other room or space that is assigned to or reserved for the use of one or more partners rather than being shared by all.

OF POSITIONS are the # of staff that each program has dedicated to the One-Stop Center. The # OF POSITIONS are represented in full time position equivalence in relation to 40 hour workweeks. The formula to determine the # to enter is: # of hours per week that a program staffs the One-Stop Center/40 (full time workweek hours).

Customers Receiving Service are the # of people served by each program either at, or through the One-Stop Center. Includes customers received by the One-Stop Center who received services from multiple programs. These customers will be counted by each program serving them.

DIRECT COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NAME:

Virginia Career Works - Covington Center

COSTS	BUDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Additional Partner/Program (Covington Redevelopment & Housing Authority)	WIOA Title I Adult (Ross IES)	WIOA Title I Dislocated Worker (Ross IES)	WIOA Title I Youth (Ross IES)	TOTALS:
Staff Costs:							
Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INFRASTRUCTURE COSTS							
Facility Costs:							
Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utilities		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Security		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Tax	\$ -	\$ -	S -	\$ -	\$ -	\$ -	\$ -
Furniture & Fixtures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment/Communication Costs:							
Computer Hardware	S -	\$ -	\$ -	\$ -	S -	\$ -	\$ -
Computer Software		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Data Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone Service Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cell Phones	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Copier Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fax Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fax Service Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operations:							
One-Stop Operator	S -	\$ -	S -	\$ -	S -	S -	\$ -
General Supplies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Freight & Messenger		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Printing (Outreach, Community Awareness, Signage)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Outside Services		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recruiting/Outreach		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/Community Awareness		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Staff Training		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Staff Travel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL COSTS	\$ -	8 -	8 -	s -	8 -	\$ -	\$ -
10111110010	OK .	*	1 *	Ŧ	T -	1 -	т

NOTE: Partners will list the direct costs associated with the NOTE: Partners will list the direct costs associated with the program providing services. The direct costs should be those costs of service delivery that pertains specifically and only to the program listed and billed directly to the partner administering the program.

These costs will be subtracted from the total budget amount listed in the One-Stop Center Budget spreadsheet and will result in identifying the shared (Indirect Costs).

SHARED COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NAME:

Virginia Career Works - Covington Center

	BUDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Additional Partner/Program (Covington Redevelopment & Housing Authority)	WIOA Title I Adult (Ross IES)	WIOA Title I Dislocated Worker (Ross IES)	WIOA Title I Youth (Ross IES)	TOTALS:
Staff Costs:							
Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INFRASTRUCTURE COSTS Facility Costs:							
Rent	\$ 48,777.43	\$ 44,860.01	S 2,791.36	\$ 504.81	\$ 504.81	\$ 116.44	\$ 48,777.43
Utilities		S -	S -	S -	S -	s -	S -
Maintenance Contracts	S -	S -	S -	s -	S -	s -	\$ -
Repairs		\$ -	\$ -	s -	\$ -	\$ -	\$ -
Security		\$ -	\$ -	s -	\$ -	\$ -	\$ -
Property Tax		\$ -	S -	s -	\$ -	\$ -	\$ -
Furniture & Fixtures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other		\$ -	S -	s -	\$ -	\$ -	\$ -
•							
Equipment/Communication Costs:							
Computer Hardware	S -	S -	S -	s -	S -	S -	S -
Computer Software		s -	\$ -	s -	\$ -	\$ -	\$ -
Data Plan		\$ -	\$ -	s -	\$ -	\$ -	\$ -
Telephone Equipment		\$ -	\$ -	s -	\$ -	\$ -	\$ -
Telephone Service Fees		S -	S -	s -	S -	s -	\$ -
Cell Phones		\$ -	\$ -	s -	S -	\$ -	\$ -
Copier Equipment	S -	\$ -	S -	s -	S -	s -	\$ -
Fax Equipment		\$ -	\$ -	s -	\$ -	\$ -	\$ -
Fax Service Fees		\$ -	\$ -	\$ -	\$ -	S -	\$ -
•							
Other Operations:							
One-Stop Operator	S -	S -	S -	S -	S -	S -	S -
General Supplies		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Freight & Messenger		\$ -	\$ -	s -	\$ -	\$ -	\$ -
Printing (Outreach, Community Awareness, Signage)		S -	\$ -	S -	\$ -	\$ -	\$ -
Other Outside Services		\$ -	\$ -	s -	\$ -	\$ -	\$ -
Recruiting/Outreach		\$ -	\$ -	s -	\$ -	\$ -	\$ -
Marketing/Community Awareness		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Staff Training		S -	\$ -	s -	\$ -	S -	\$ -
Staff Travel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL COSTS	\$ 48,777.43		\$ 2,791.36	\$ 504.81	\$ 504.81	\$ 116.44	\$ 48,777.43

1	Allocation based on number of staff
2	Allocation based on square feet occupied
3	Allocation based on number of customers served

Note: This spreadsheet allocates costs based on a suggested allocation method (see color key above). Partners may agree on a different basis for allocation, as long as it is appropriately supportable and applied consistently. If a diferent allocation method is applied, the percentages on the Partner Information tab must be revised to reflect the agreed on basis.

TOTAL COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NAME:

Virginia Career Works - Covington Center

COSTS	BUDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Additional Partner/Program (Covington Redevelopment & Housing Authority)	WIOA Title I Adult (Ross IES)	WIOA Title I Dislocated Worker (Ross IES)	WIOA Title I Youth (Ross IES)	TOTALS:
Staff Costs:							
Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INFRASTRUCTURE COSTS							
Facility Costs:							
Rent		\$ 44,860.01	\$ 2,791.36	\$ 504.81	\$ 504.81	\$ 116.44	\$ 48,777.43
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Contracts		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Repairs		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Security		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Tax		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Furniture & Fixtures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment/Communication Costs:							
Computer Hardware	\$ -	\$ -	S -	\$ -	S -	\$ -	\$ -
Computer Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Data Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Telephone Service Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cell Phones		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Copier Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fax Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fax Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Operations:							
One-Stop Operator	\$ -	\$ -	S -	\$ -	S -	\$ -	\$ -
General Supplies	\$ -	\$ -	S -	\$ -	S -	\$ -	\$ -
Freight & Messenger	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Printing (Outreach, Community Awareness, Signage)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Recruiting/Outreach		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Marketing/Community Awareness		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Staff Training		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Staff Travel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL COSTS	\$ 48,777.43	\$ 44,860.01	\$ 2,791.36	\$ 504.81	\$ 504.81	\$ 116.44	\$ 48,777.43
PARTNER RATIO		91.97%	5.72%	1.03%	1.03%	0.24%	100.00%

OK!

Allocated costs, Direct and Indirect, must equal the amount on the One-Stop Center Budget spreadsheet (1st sheet in this workbook)

ONE-STOP COST CENTER BUDGET FOR PROGRAM YEAR 2019 (JULY 1, 2019 - JUNE 30, 2020)

Is this a
Comprehensive
Center?

YES or NO
No

VIRGINIA CAREER WORKS ONE-STOP CENTER NAME:

Virginia Career Works - Franklin Center

COSTS	TOTAL BUDGET		SHARED (INDIRECT)		DIRECT	
Staff Costs:						
Salaries	\$	90,435.00	\$	-	\$	90,435.00
Benefits	\$	45,066.00	\$	-	\$	45,066.00
INFRASTRUCTURE COSTS			\$	-	\$	-
Facility Costs:			\$	-	\$	-
Rent	\$	-	\$	-	\$	-
Utilities	\$	57,557.00	\$	-	\$	57,557.00
Maintenance Contracts	\$	-	\$	-	\$	-
Repairs	\$	-	\$	-	\$	-
Security	\$	-	\$	-	\$	-
Property Tax		-	\$	-	\$	-
Furniture & Fixtures	\$	-	\$	=	\$	-
Other	\$	-	\$	-	\$	-
			\$	-	\$	-
Equipment/Communication Costs:			\$	-	\$	-
Computer Hardware		7,141.00	\$	-	\$	7,141.00
Computer Software	_	1,116.00	\$	-	\$	1,116.00
IT Support		92,389.00	\$	-	\$	92,389.00
Telephone Equipment		-	\$	-	\$	-
Internet	\$	4,227.00	\$	-	\$	4,227.00
Cell Phones		-	\$	-	\$	-
Copier Equipment		15,000.00	\$	-	\$	15,000.00
Fax Equipment		-	\$	-	\$	-
Fax Service Fees	\$	-	\$	-	\$	-
			\$	-	\$	-
Other Operations:			\$	-	\$	-
Non-Administrative Usage		64,500.00	\$	64,500.00	\$	-
General Supplies		2,700.00	\$	=	\$	2,700.00
Freight & Messenger		-	\$	=	\$	=
Printing (Outreach, Community Awareness, Signage)	\$	-	\$	-	\$	-
Other Outside Services	\$	-	\$	-	\$	-
Recruiting/Outreach		=	\$	=	\$	-
Marketing/Community Awareness		6,000.00	\$	=	\$	6,000.00
Staff Training		250.00	\$	-	\$	250.00
Staff Travel		500.00	\$	=	\$	500.00
TOTAL COSTS	\$	386,881.00	\$	64,500.00	\$	322,381.00

PARTNER INFORMATION

One-Stop Center Name:

Virginia Career Works - Franklin Center

PARTNER ENTITY OF PARTNER PROGRAM	# OF POSITIONS	% of Total	SQUARE FEET OCCUPIED	% of Total	CUSTOMERS RECEIVING SERVICES	% of Total	NON-ADMIN USAGE ALLOCATION	% of Total
Wagner-Peyser Employment Services (Virginia Employment Commission)							0.52%	0.52%
Additional Partner/Program (STEP)				1	-		0.52%	0.52%
Carl D. Perkins (Virginia Western Community College							12.41%	12.41%
Vocational Rehabilitation (Department for Aging and Rehabilitative Services)							1.29%	1.29%
WIOA Title I Adult (Ross IES)							0.29%	0.29%
WIOA Title I Dislocated Worker (Ross IES)							0.29%	0.29%
WIOA Title I Youth (Ross IES)				-			0.07%	0.07%
WIOA Title II Adult Education (West Piedmont Adult & Career Education)							1.29%	1.29%
Additional Partner/Program (Franklin County)							83.33%	83.33%
TOTALS:							100.00%	100.00%

List each partner's programs providing service through Virginia's Career Works Center: If the allocation is for a Comprehensive Center, at minimum, all partner programs as required by the Virginia Combined State Plan must be included.

Once program is inserted in Column A row within table above, the balance of the spreadsheets will be automaticaly populated with the program name information. The balance of the spreadsheets should be formated appropriately to display the information.

Square Foot Occupied is the sum of the floor area of each office, work station, or other room or space that is assigned to or reserved for the use of one or more partners rather than being shared by all.

OF POSITIONS are the # of staff that each program has dedicated to the One-Stop Center. The # OF POSITIONS are represented in full time position equivalence in relation to 40 hour workweeks. The formula to determine the # to enter is: # of hours per week that a program staffs the One-Stop Center/40 (full time workweek hours).

Customers Receiving Service are the # of people served by each program either at, or through the One-Stop Center. Includes customers received by the One-Stop Center who received services from multiple programs. These customers will be counted by each program serving them.

DIRECT COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NAME:

Virginia Career Works - Franklin Center

COSTS	BUDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Additional Partner/Program (STEP)	Carl D. Perkins (Virginia Western Community Colleg	Vocational Rehabilitation (Department for Aging and Rehabilitative Services)	WIOA Title I Adult (Ross IES)	WIOA Title I Dislocated Worker (Ross IES)	WIOA Title I Youth (Ross IES)	WIOA Title II Adult Education (West Piedmont Adult & Career Education)	Additional Partner/Program (Franklin County)	TOTALS:
Staff Costs:											
Salaries	\$ 90,435.00		S -	S -	S -	S -	\$ -	S -	S -		\$ 90,435.00
Benefits	\$ 45,066.00	S -	\$ -	S -	\$ -	S -	\$ -	S -	\$ -	\$ 45,066.00	\$ 45,066.00
INFRASTRUCTURE COSTS											
Facility Costs:											
Rent	S -	s -	s -	S -	S -	S -	s -	S -	S -	S -	S -
Utilities		s -	s -	S -	S -	S -	s -	S -	\$ -	S 57.557.00	S 57.557.00
Maintenance Contracts		s -	\$ -	\$ -	\$ -	S -	\$ -	\$ -	\$ -		\$ -
Repairs	S -	S -	S -	S -	s -	S -	S -	S -	S -	S -	S -
Security	\$ -	S -	S -	S -	S -	\$ -	\$ -	S -	\$ -	\$ -	\$ -
Property Tax	\$ -	8 -	S -	S -	S -	S -	\$ -	S -	S -	S -	\$ -
Furniture & Fixtures	\$ -	8 -	S -	S -	S -	S -	\$ -	S -	S -	S -	\$ -
Other	\$ -	S -	\$ -	S -	\$ -	S -	\$ -	S -	\$ -	S -	\$ -
Equipment/Communication Costs:											
Computer Hardware	\$ 7,141.00	s -	s -	S -	S -	S -	s -	S -	S -	S 7.141.00	S 7.141.00
Computer Software		s -	s -	S -	S -	S -	s -	S -	S -		\$ 1,116.00
IT Support	S 92,389,00	s -	S -	S -	S -	S -	š -	S -	S -		S 92.389.00
Telephone Equipment	S -	S -	S -	S -	s -	S -	S -	S -	S -	S -	S -
Internet	S 4.227.00	š -	S -	S -	s -	Š -	š -	S -	S -	S 4.227.00	S 4.227.00
Cell Phones	\$ -	S -	\$ -	S -	S -	\$ -	\$ -	S -	\$ -	S -	\$ -
Copier Equipment	\$ 15,000.00	S -	\$ -	S -	S -	S -	\$ -	S -	\$ -	\$ 15,000.00	\$ 15,000.00
Fax Equipment	\$ -	8 -	S -	S -	S -	S -	\$ -	S -	S -	S -	\$ -
Fax Service Fees	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -
Other Operations:											
Non-Administrative Usage	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -
General Supplies		š -	s -	š -	š -	š -	š -	S -	š -		S 2.700.00
Freight & Messenger		s -	s -	S -	S -	S -	s -	S -	\$ -		S -
Printing (Outreach, Community Awareness, Signage)		s -	\$ -	\$ -	\$ -	S -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Outside Services	\$ -	S -	S -	S -	S -	S -	S -	S -	\$ -	S -	\$ -
Recruiting/Outreach		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Marketing/Community Awareness		S -	S -	S -	S -	\$ -	\$ -	S -	S -	\$ 6,000.00	\$ 6,000.00
Staff Training		S -	S -	S -	S -	S -	\$ -	S -	S -	\$ 250.00	\$ 250.00
Staff Travel	\$ 500.00	S -	S -	S -	S -	S -	S -	S -	\$ -	\$ 500.00	\$ 500.00
TOTAL COSTS	\$ 322,381.00	s -	s -	s -	s -	s -	s -	s -	s -	\$ 322,381.00	\$ 322,381.00
	OK				1	1					

NOTE: Partners will list the direct costs associated with the program providing services. The direct costs should be those costs of service delivery that pertains specifically and only to the program listed and billed directly to the partner administering the program. These costs will be subtracted from the total budget amount listed in the One-Stop Center Budget spreadsheet and will result in identifying the shared (Indirect Costs).

ONE-STOP CENTER NAME: Virginia Career Works - Franklin Center

costs	BUDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Additional Partner/Program (STEP)	Carl D. Perkins (Virginia Western Community College	Vocational Rehabilitation (Department for Aging and Rehabilitative Services)	WIOA Title I Adult (Ross IES)	WIOA Title I Dislocated Worker (Ross IES)	WIOA Title I Youth (Ross IES)	WIOA Title II Adult Education (West Piedmont Adult & Career Education)	Additional Partner/Program (Franklin County)	TOTALS:
Staff Costs:											
Salaries	\$ -	S -	\$ -	S -	\$ -	S -	\$ -	S -	\$ -	S -	\$ -
Benefits	\$ -	S -	\$ -	S -	\$ -	S -	S -	S -	S -	\$ -	\$ -
INFRASTRUCTURE COSTS											
Facility Costs:											
Rent	S -										s -
Utilities		S -	S -	s -	s -	S -	s -	S -	s -	S -	s -
Maintenance Contracts		S -	\$ -	s -	S -	S -	\$ -	S -	\$ -	S -	\$ -
Repairs		S -	S -	S -	s -	s -	š -	S -	š -	S -	s -
Security		š -	š -	š -	š -	š -	š -	š -	š -	š -	š -
Property Tax	š -	s -	š -	S -	s -	s -	S -	s -	S -	s -	S -
Furniture & Fixtures	š -	š -	š -	š -	š -	š -	š -	š -	š -	š -	š -
Other	Š -	š -	Š -	S -	S -	S -	S -	S -	S -	S -	š -
	*	-	*		-	-	*	*	*	*	
Equipment/Communication Costs:											
Computer Hardware	S -	6	S -	S -	s -	s -	S -	S -	S -	s -	s -
Computer Hardware Computer Software		S -	S -	S -	S -	S -	S -	S -	S -	S -	S -
IT Support		S -				7	S -	7	S -		·
Telephone Equipment	<u>\$</u> -	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -
Internet	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -
Cell Phones	s -	s -	s -	s -	s -	S -	s -	S -	s -	s -	s -
Copier Equipment	s -	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -
Fax Equipment		*			7	7	S -	7		s -	7
Fax Equipment Fax Service Fees	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -
Pax Service Pees	•	•	•	3 -	•		3 -	-	3 -	-	•
Other Operations:											
Non-Administrative Usage		\$ 2,000.00			\$ 5,000.00					S -	\$ 64,500.00
General Supplies		S -	\$ -	S -	\$ -	S -	\$ -	S -	\$ -	S -	s -
Freight & Messenger		S -	\$ -	s -	s -	S -	s -	S -	s -	S -	S -
Printing (Outreach, Community Awareness, Signage)	\$ -	S -	\$ -	S -	\$ -	S -	\$ -	S -	\$ -	S -	s -
Other Outside Services	S -	S -	S -	s -	\$ -	S -	\$ -	S -	s -	S -	\$ -
Recruiting/Outreach		\$ -	Ÿ	S -	S -	S -	\$ - \$	S -	\$ -	\$ -	\$ -
Marketing/Community Awareness Staff Training	S -	S -	s -	s -			•	s -	s -	S -	\$ -
Staff Training Staff Travel		S -	\$ - \$ -	S -	S -	\$ -	\$ -	\$ -	\$ -	S -	S -
	·	*	7	S -	7	S -	\$ -	S -	S -	ů	7
TOTAL COSTS	\$ 64,500.00	\$ 2,000.00	\$ 2,000.00	\$ 48,000.00	\$ 5,000.00	\$ 1,217.69	\$ 1,217.69	\$ 64.62	\$ 5,000.00	S -	\$ 64,500.00

1	Allocation based on number of staff
2	2 Allocation based on square feet occupied
3	3 Allocation based on number of customers served
4	Allocation on non-administrative usage agreed to by the partners

Note: This spreadsheet allocates costs based on a suggested allocation method (see color key above). Partners may agree on a different basis for allocation, as long as it is appropriately supportable and applied consistently. If a diferent allocation method is applied, the percentages on the Partner Information tab must be revised to reflect the agreed on basis.

TOTAL COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NAME:

Virginia Career Works - Franklin Center

Staff Costs: Salaries S Benefits S				Community College	Aging and Rehabilitative Services)	WIOA Title I Adult (Ross IES)	Dislocated Worker (Ross IES)	WIOA Title I Youth (Ross IES)	Education (West Piedmont Adult & Career Education)	Partner/Program (Franklin County)	TOTALS:
Benefits S	90,435,00	S -	S -	S -	S -	S -	S -	S -	s -	S 90.435.00	S 90.435.00
	45,066.00	S -	\$ -	\$ -	S -	S -	\$ -	\$ -	S -	\$ 45,066.00	\$ 45,066.00
INFRASTRUCTURE COSTS											
Facility Costs:											
Rent S	,	S -	S -	s -	S -	s -	S -	S -	S -	c	\$ -
Utilities S	57.557.00		Ţ	s -		•	s -	s -	S -	S 57,557,00	S 57.557.00
Maintenance Contracts S			\$ - \$ -	S -	\$ - \$ -	S -		S -	S -	\$ 57,557.00 \$ -	S 57,557.00
Repairs \$	-		S -	S -	S -	S -	S -	S -	S -	s -	S -
Security S			\$ - \$ -	S -	S -	S -	S -	S -	S -	\$ - \$ -	S -
Property Tax \$	-		\$ -	S -	S -	s -	S -	S -	S -	\$ -	S -
Furniture & Fixtures S			S -	S -	S -	s -	S -	S -	S -	\$ -	S -
Other S	-		S -	S -	S -	S -	S -	S -	S -	\$ -	S -
Other 0	,		-	-	-		-	-	-		•
Equipment/Communication Costs:		_	_				_	_	_		
Computer Hardware \$		*		S -	\$ -			\$ -	\$ -	\$ 7,141.00	\$ 7,141.00
Computer Software S	1,116.00		\$ -	S -	\$ -	S -	\$ -	\$ -	s -	\$ 1,116.00	\$ 1,116.00
IT Support S	92,389.00		\$ -	S -	\$ -	S -	\$ -	\$ -	\$ -	\$ 92,389.00	\$ 92,389.00
Telephone Equipment S	-	-	\$ -	S -	\$ -	S -	\$ -	\$ -	s -	\$ -	S -
Internet S Cell Phones S	4,227.00		\$ -	s -	S -	S -		\$ -	\$ -	\$ 4,227.00	\$ 4,227.00 \$
		*	\$ -	S -		S -	\$ -	\$ -	\$ -	\$ -	
Copier Equipment S	15,000.00	Ÿ	\$ -	S -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00
Fax Equipment \$	-	*	\$ -	s -	\$ -	S -	\$ -	\$ -	\$ -	\$ - \$	\$ -
Fax Service Fees S	-	S -	\$ -	S -	\$ -	S -	\$ -	\$ -	\$ -	\$ -	S -
Other Operations:											
Non-Administrative Usage \$	64.500.00	S 2,000,00	S 2.000.00	S 48.000.00	S 5.000.00	S 1,217.69	S 1.217.69	S 64.62	S 5.000.00	s -	S 64.500.00
General Supplies \$				S 48,000.00	S 5,000.00	S 1,217.09		\$ 64.62 \$ -	\$ 5,000.00	\$ 2,700.00	\$ 64,300.00 \$ 2,700.00
Freight & Messenger \$	2,700.00		s -	s -	S -	s -	S -	\$ -	S -	\$ 2,700.00	\$ 2,700.00
Printing (Outreach, Community Awareness, Signage) \$	-		S -	S -	S -	s -	S -	S -	S -	\$ -	s -
Other Outside Services S	-	•	s -	s -	S -	s -	S -	s -	S -	\$ -	s -
Recruiting/Outreach \$			S -	S -	S -	s -	S -	S -	S -	s -	s -
Marketing/Community Awareness S			s -	S -	s -	s -			S -	\$ 6,000,00	
Staff Training \$	250.00		S -	S -	S -	s -	S -	S -	S -	S 250.00	S 250.00
Staff Travel S			S -	S -	S -	S -			s -	\$ 500.00	S 500.00
TOTAL COSTS Stan Travel S		\$ 2,000.00	-		1 4	*	7	*		\$ 322,381.00	\$ 386,881.00
PARTNER RATIO	,	0.52%	0.52%	12.41%	1.29%	0.31%	0.31%	0.02%	1.29%	83.33%	100.00%

OK!

Allocated costs, Direct and Indirect, must equal the amount on the One-Stop Center Budget spreadsheet (1st sheet in this workbook)

ONE-STOP COST CENTER BUDGET FOR PROGRAM YEAR 2019 (JULY 1, 2019 - JUNE 30, 2020)

YES or NO
Is this a
Comprehensive
Center?
YES or NO

VIRGINIA CAREER WORKS ONE-STOP CENTER NAME:

Virginia Career Works - Roanoke Center

s \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	36,500.00 3,500.00 240,757.12	\$ \$ \$ \$ \$ \$	36,500.00 3,500.00 - - 240,757.12	\$ \$ \$ \$	- - - -
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PARTNER INFORMATION

One-Stop Center Name:

Virginia Career Works - Roanoke Center

PARTNER ENTITY OF PARTNER PROGRAM	# OF POSITIONS	% of Total	SQUARE FEET OCCUPIED	% of Total	CUSTOMERS RECEIVING SERVICES	% of Total	LICENSE AGREEMENT	% of Total
Wagner-Peyser Employment Services (Virginia Employment Commission)	10.00	31.25%	1,087	31.77%			\$76,522.07	31.78%
Unemployment Insurance (Virginia Employment Commission)	2.00	6.25%	217	6.34%			\$15,276.25	6.35%
Jobs for Veterans State Grant (Virginia Employment Commission	4.00	12.50%	435	12.72%			\$30,622.90	12.72%
Trade Adjustment Assistance (Virginia Employment Commission)	1.00	3.13%	217	6.34%			\$15,276.25	6.35%
Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	1.00	3.13%	109	3.19%			\$7,673.33	3.19%
Vocational Rehabilitation (Dept. for Aging and Rehabilitative Services)	1.00	3.13%	120	3.51%			\$8,444.40	3.51%
Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	1.00	3.13%	120	3.51%			\$8,444.40	3.51%
Carl D. Perkins (Virginia Western Community College)	1.00	3.13%	120	3.51%			\$8,444.40	3.51%
United Way/OnRamp (Total Action for Progress)	1.00	3.13%	120	3.51%			\$8,444.40	3.51%
SwiftStart (Total Action for Progress)	1.00	3.13%	64	1.87%			\$4,503.68	1.87%
Senior Community Service Employment Program (Goodwill Industries of the Valleys)	0.25	0.78%	16	0.47%			\$1,125.92	0.47%
GoodCare (Goodwill Industries of the Valleys)	0.25	0.78%	16	0.47%			\$1,125.92	0.47%
GoodStart (Goodwill Industries of the Valleys)	0.25	0.78%	16	0.47%			\$1,125.92	0.47%
Careers in Technology (Goodwill Industries of the Valleys)	0.25	0.78%	16	0.47%			\$1,125.92	0.47%
Pathways to the American Dream (Western Virginia Workforce Development Board)	1.00	3.13%	64	1.87%			\$4,503.68	1.87%
WIOA Title I Youth Program (Western Virginia Workforce Development Board)	1.00	3.13%	64	1.87%			\$4,503.68	1.87%
WIOA Title I Youth Program (Ross IES)	1.00	3.13%	64	1.87%			\$4,484.22	1.86%
WIOA Title I Adult Program (Ross IES)	2.50	7.81%	278	8.13%			\$19,554.89	8.12%
WIOA Title I Dislocated Worker Program (Ross IES)	2.50	7.81%	278	8.13%			\$19,554.89	8.12%
TOTALS:	32.00	100.00%	3,421	100%			\$240,757.12	100%

List each partner's programs providing service through Virginia's Career Works Center: If the allocation is for a Comprehensive Center, at minimum, all partner programs as required by the Virginia Combined State Plan must be included.

Once program is inserted in Column A row within table above, the balance of the spreadsheets will be automaticaly populated with the program name information. The balance of the spreadsheets should be formated appropriately to display the information.

Square Foot Occupied is the sum of the floor area of each office, work station, or other room or space that is assigned to or reserved for the use of one or more partners rather than being shared by all.

OF POSITIONS are the # of staff that each program has dedicated to the One-Stop Center. The # OF POSITIONS are represented in full time position equivalence in relation to 40 hour workweeks. The formula to determine the # to enter is: # of hours per week that a program staffs the One-Stop Center/40 (full time workweek hours).

Customers Receiving Service are the # of people served by each program either at, or through the One-Stop Center. Includes customers received by the One-Stop Center who received services from multiple programs. These customers will be counted by each program serving them.

DIRECT COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NAME:	Virginia Career Works - Roanoke Center

costs	BUDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Unemployment Insurance (Virginia Employment Commission)	Jobs for Veterans State Grant (Virginia Employment Commission	Trade Adjustment Assistance (Virginia Employment Commission)	Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	Vocational Rehabilitation (Dept. for Aging and Rehabilitative Services)	Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	Carl D. Perkins (Virginia Western Community College)	United Way/OnRamp (Total Action for Progress)	SwiftStart (Total Action for Progress)	Senior Community Service Employment Program (Goodwill Industries of the Valleys)	GoodCare (Goodwill Industries of the Valleys)	GoodStart (Goodwill Industries of the Valleys)	Careers in Technology (Goodwill Industries of the Valleys)	Pathways to the American Dream (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (Ross IES)	WIOA Title I Adult Program (Ross IES)	WIOA Title I Dislocated Worker Program (Ross IES)	TOTALS:
Staff Costs:																					
Salaries S		s -	s -	s -	\$ -	S -	s -	S -	s -	s -	s -	S -	s -	S -	S -	s -	s -	s -	S -	s .	S -
Benefits S		s .	s -	S -	s -	s -	s -	s -	s -	S -	s -	S -	s .	S -	s -	S -	s -	s -	s -	S -	S -
INFRASTRUCTURE COSTS																					
Facility Costs:																					1
Rent 5																					S -
Utilities 5		s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	S -
Maintenance Contracts 5		S -	s -	s -	s .	<u>s - </u>	s -	S -	s -	S -	s -	s -	s .	s -	s -	s -	s -	S -	S -	s -	s -
Repairs Security S		8 -	s .		s .		s -	8 -	8 -	s -	s -	S -		S -		s .		s -		8 .	8 -
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Computer Software 5		s -	s -	s -	s -	š -	s -	š -	S -	s -	s -	s -	s -	s -	š -	s -	s -	s -	š -	s -	S -
IT Support S		S -	s -	S -	s -	s -	s -	S -	S -	s -	s -	s -	s -	s -	S -	s -	s -	s -	S -	s -	s -
Telephone & Internet 5		S -	s -	S -	s -	S -	s -	S -	S -	s -	s -	S -	s -	S -	S -	s -	s -	s -	S -	s -	S -
Cell Phones 5		s .	s -	s -	s -	S -	s -	s -	\$ -	s -	s -	s .	s .	s .		s .		s .	s -	s .	8 -
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Customer Service Accommodations 5		s -	s -	8 -	8 -	8 -	8 -	8 -	8 -	8 -	8 -	s -	8 -	8 .	8 -	s .	8 -	s .	s -	\$.	8 -
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Printing (Outreach, Community Awareness, Signage) 5																					10
Other Outside Services 5														8 .		8 .					
Recruiting/Outreach S	-	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8	8 .	8 .	8 .	8 .	8	8	8 .		8 .	8	\$.	Š .
Marketing/Community Awareness 5		s .	s .	s -	s .	š :	s .	s -	s -	S .	s -	s -	s -	s -	s -	s .		s .	s .	s .	S -
Staff Training S		s -	s -	S -	s -	š -	s -	s -	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -	s -	S -
Staff Travel 5		S -	s -	s -	s -	S -	s -	S -	S -	S -	s -	S -	S -	S -	S -	s -	s -	s -	S -	S -	S -
TOTAL COSTS 8		s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -
To the second se	K						•	•										•			

NOTE: Partners will list the direct costs associated with t program providing services. The direct costs should be those costs of service delivery that pertains specifically an only to the program listed and billed directly to the partner administering the program. The cost will be subtracted in the total badiget amost Those costs will be subtracted by the program. These costs will be subtracted by the program of the total badiget amost result in identifies the shared fluidness of such and will reresult in identifies the shared fluidness of such as the program of the

SHARED COSTS BY PARTNER OR PARTNER PROGRAM

NEADY COMPANY CONTROL OF THE PROPERTY CONTROL OF THE P	ONE-STOP CENTER NAME:										Virginia (areer Works - Roano	ke Center									-	
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NPASTRICURE COSTS PAIR FAIR	Staff Costs:	enter 6	20 700 00 0	11 707 05					6 1,000.00														
NEADY COMPANY CONTROL OF THE PROPERTY CONTROL OF THE P																							
Part	INFRASTRUCTURE COSTS			1,112.11																			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Part																				1			
Matter Committee 1		Rent S 2	240.757.12 S	76.522.07	S 15.276.25	S 30.622.90	S 15.276.25	S 7.673.33	S 8.444.40	S 8.444.40	S 8.444.40	S 8.444.40	S 4,503,68	S 1.125.92	S 1.125.92	S 1,125,92	S 1.125.92	S 4,503,68	S 4,503.68	S 4.484.22	S 19.554.89	S 19,554.89	S 240.757.13
Part			- s		s .	s -	s -	s -	s -	S -	s -	s -	s -	s -	S -	s -	s -	\$.	s .	s .	s -	s -	s -
Series Se			- s		s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s .	s -			s -	s -	s -	s -
Penits Program (1997) (- S	-			s -	s -	s -	s -	s -	s -	s -		s -					s -		s -	S -
Fundar France 1			- S				s -	s -	s -	s -	s -	s -	8 -		8 -					8 -	8 -	s .	8 -
Property			2 000 00 8	052.92			\$ 100.20	S - 05 50	0 106 99		S - 105.99		S - G0 19							0 5012	0 242.20	S - 242.70	S 3,000.00
Equipment Communication Costs: Equipment Communication Costs:			. 8	333.23	\$		\$	S	\$	8 .	\$	\$	8 .									8	8
Complet Release 1,500.00 1,212.00 1,21																				8 .			
Complet Release 1,500.00 1,212.00 1,21	Fauinment/Communication Costs:	-																		8 .			
The property of the property o	Computer Hard			1.562.50	S 312.50	S 625.00	S 156.25	S 156.25	S 156.25	S 156.25	S 156.25	S 156.25	S 156.25	S 39.06	S 39.06	S 39.06	S 39.06	S 156.25	S 156.25	S 156.25	S 390.63	S 390.63	S 5,000.00
The photo a form of the ph	Computer Soft	ware S	1,000.00 S	312.50	\$ 62.50	S 125.00	S 31.25	S 31.25	S 31.25	S 31.25	S 31.25	S 31.25	8 31.25	S 7.81	S 7.81	S 7.81	S 7.81	S 31.25	8 31.25	S 31.25	S 78.13	S 78.13	\$ 1,000.00
Color Operation: One Operation: One Project Number Numbe	IT Sup	port S	- S													S -	S -			s -	s -		S -
Consension from the Consension of Consension			21,384.00 S	6,682.50	\$ 1,336.50	S 2,673.00	\$ 668.25	S 668.25	\$ 668.25	\$ 668.25	\$ 668.25	\$ 668.25	\$ 668.25	S 167.06	\$ 167.06							\$ 1,670.63	\$ 21,384.00
Targeton	Cell Ph	ones S	- s	-	s -	s -	s -	s -	s .	s .	s -	s -	s -	s -	s -							s -	s -
Conservative Conservative Conservative Conservative Conservation Conservative Conse			2,040.33 S	637.60																			s 2,040.3
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Control Seguine 1,000.00 1,	Canonin Strike Accommoda	uona o	1,200.00	372.00	9 73.00	9 130.00	9 37.30	3 31.30	37.30	3 31.30	9 37.30	3 3130	9 37.30	9 2.30	9 9.30	9 2.30	0 0.30	9 37.30	9 37.20	9 31.30	9 33.13	9 33.73	9 1,200.00
Control Seguine 1,000.00 1,	Other Operations:		-+																	I		†	
Printing Datesch. Community Assertings: \$\ \) 200.0 \$ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	General Sun	olies S	3.000.00 S	937.50	S 187.50	S 375.00	s 93.75		S 93.75	S 93.75	S 93.75	S 93.75	S 93.75	S 23.44	S 23.44	S 23.44	S 23.44	S 93.75	S 93.75	S 93.75	S 234.38	S 234.38	S 3.000.00
Printing Chriseds, Community Nationals, Signify 1 (2000) 1 (212) 2 (2 4.00) 1 (212) 2 (2 4.00) 1 (2	Freight & Messe	inger S		62.50	S 12.50	S 25.00	S 6.25		\$ 6.25	S 6.25	\$ 6.25	\$ 6.25	S 6.25	S 1.56	S 1.56	S 1.56	S 1.56	S 6.25	S 6.25	S 6.25	\$ 15.63	S 15.63	S 200.00
Recenting Outside	Printing (Outreach, Community Awareness, Sign	nage) S	1,000.00 \$	312.50			S 31.25	S 31.25	§ 31.25	S 31.25	8 31.25	S 31.25	\$ 31.25	S 7.81	S 7.81							S 78.13	S 1,000.00
Marking/ Committed Section 1.00(1) 1.0			- S		s .				s -	S -	s -	s -	s -										S -
Suff Toming 5 15000 \$ 4837 \$ 527 \$ 8170 \$ 4888 \$ 488 \$ 488 \$ 488 \$ 488 \$ 488 \$ 488 \$ 100 \$ 5 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$			- S		s -	s -			s -	s -	S -		S -									s -	S -
Suffrend S - S - S - S - S - S - S - S - S - S			- S	400.75	5 .	8 -			5 -	8 -	5 -		8 -									8 -	8
			1,300.000 8	468.75	5 93.75	5 187.50	5 46.88	5 46.88	5 46.88	5 46.88	5 46.88	5 46.88	o 46.88	5 II.72	5 11.72					5 46.88	5 117.19	5 117.19	5 1,500.00
	TOTAL COSTS		0.081.45 8	101 536 39	8 20.274.09	8 40 631 14	8 19 138 95	8 10.178.53	8 11.087.87	\$ 11.087.87	\$ 11.087.87	\$ 11.087.87	S 6.443.26	\$ 1,610.81	\$ 1,610.81			s 6,443,26	8 6.443.26	8 6.423.80	\$ 25.887.03	8 25.887.03	8 320 081 45

TOTAL COSTS BY PARTNER OR PARTNER PROGRAM

COSTS BUDGI	ET/ EXPENSE S	Wagner-Peyser Employment Services (Virginia Employment Commission)	Unemployment Insurance (Virginia Employment Commission)	Jobs for Veterans State Grant (Virginia Employment Commission	Trade Adjustment Assistance (Virginia Employment Commission)	Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	Vocational Rehabilitation Dept, for Aging and Rehabilitative Services)	Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	Carl D. Perkins (Virginia Western Community College)	United Way/OnRamp (Total Action for Progress)	SwiftStart (Total action for Progress)	Service Service Employment rogram (Goodwill Industries of the Valleys)	GoodCare (Goodwill Industries of the Valleys)	GoodStart (Goodwill Industries of the Valleys)	Careers in Technology (Goodwill Industries of the Valleys)	Pathways to the American Dream (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (Ross IES)	WIOA Title I Adult Program (Ross IES)	WIOA Title I Dislocated Worker Program (Ross IES)	TOTALS
aff Costs:																					
Salaries S Benefits S	36,500.00 S	11,597.63	\$ 2,315.26 \$ 222.01	\$ 4,641.19 \$ 445.05		S 1,162.96	1,280.33				S 682.84 S	170.71			170.71						
RASTRUCTURE COSTS	3,300.00 3	1,112.10	5 222.01	9 443.03	5 22.01	9 111.24	166.77	9 12277	9 144.77	9 166.77	02.40	10.37	9 10.37	3 10.37	10.37	5 03.40	0.40	5 05.40	3 204.42	5 204.42	3 3,3
ility Costs:																					
Rent S	240,757.12 S	76,522.07	S 15,276.25	\$ 30,622.90	S 15,276.25	S 7,673.33	8,444.40	S 8,444.40	S 8,444.40	S 8,444.40	S 4,503.68 S	1,125.92	S 1,125.92	S 1,125.92 S	1,125.92	\$ 4,503.68	S 4,503.68	S 4,484.22	\$ 19,554.89	S 19,554.89	S 240,
Utilities S	- S		s -	s -	S -	s - :		s -	s -	\$ -	s - 8		s -	S - S		s -	S -	s -	s -	s -	S
Maintenance Contracts S Repairs S	- S	-	s -	s -	s -	s - :	-	S -	s -	S -	S - 5	-	s -	S - S	-	s .	s -	s .	s -	S -	s
Security S	- 3				0 -									0 - 0	-			8 .			0
Property Tax S	- S	-	s -	s -	s -	s - :		s -	s -	s -	s - 5		s -	S - S		S -	s -	s -			s
Furniture & Fixtures S	3,000.00 \$	953.23	\$ 190.30	\$ 381.47	S 190.30	\$ 95.59	105.23	§ 105.23	\$ 105.23	\$ 105.23	S 56.12 S	14.03	\$ 14.03	S 14.03 S	14.03		S 56.12				\$ 3,0
Other S	- S	-	s -	s -	S -	s - :		s -	s -	S -	S - 5		S -	S - S	-	s -	S -	s -	s -	S -	S
ipment/Communication Costs:																					
Computer Hardware S	5,000,00 8	1.562.50	S 312.50	S 625.00	S 156.25	S 156.25	156.25	S 156.25	S 156.25	S 156.25	S 156.25	39.06	S 39.06	S 39.06 S	39.06	S 156.25	S 156.25	S 156.25	S 390.63	S 390.63	8 50
Computer Software S	1,000.00 \$	312.50	\$ 62.50	S 125.00	S 31.25	S 31.25	31.25	S 31.25	\$ 31.25	\$ 31.25	S 31.25 S	7.81	\$ 7.81	S 7.81 S	7.81		S 31.25				S 1,0
IT Support S	21 384 00 S	6 682 50	s .	s -							s - 5			S - S							S 21.
Telephone & Internet S Cell Phones S	21,384.00 8	6,682.50	\$ 1,336.50	S 2,673.00	S 668.25	\$ 668.25	668.25	S 668.25	S 668.25	S 668.25	S 668.25 S	167.06	S 167.06	8 167.06 8	167.06		S 668.25	\$ 668.25 \$			S 21,:
Copier Equipment S	2.040.33 S	637.60	S 127.52	S 255.04	S 63.76	S 63.76	63.76	S 63.76	S 63.76	S 63.76	S 63.76 S	15.94	S 15.94	S 15.94 S	15.94		S 63.76			S 159.40	S 2.0
Fax Equipment S	- S		s -	s -	S -	s - :		s -	s -	S -	S - 5		s -	S - S		S -	S -	s -	s -	S -	s
Customer Service Accommodations S	1,200.00 S	375.00	s 75.00	S 150.00	S 37.50	s 37.50	37.50	\$ 37.50	S 37.50	S 37.50	S 37.50 S	9.38	S 9.38	S 9.38 S	9.38	s 37.50	S 37.50	S 37.50	S 93.75	S 93.75	S 1,2
er Operations:																					
General Supplies S	3,000.00 S	937.50		\$ 375.00	S 93.75						S 93.75 S	23.44			23.44			S 93.75	S 234.38		S 3,0
Freight & Messenger S	200.00 S	62.50	S 12.50	S 25.00	S 6.25		6.25				S 6.25 S				1.56	S 6.25	S 6.25				
Printing (Outreach, Community Awareness, Signage) S Other Outside Services S	1,000.00 S	312.50	S 62.50	S 125.00	S 31.25		31.25		S 31.25	S 31.25	S 31.25 S	7.81		S 7.81 S	7.81			\$ 31.25 \$			S 1,0
Recruiting/Outreach S	- 8				0 -				9 .	o -	- 3		0 -	0 - 3		o -	0 -	0 .		0 -	0
Marketing/Community Awareness S	- S	-	s -	s -	s -	s - :		s -	s -	s -	s - s		s -	S - S	-	s -	s -	s -	s -	s -	s
Staff Training S	1,500.00 S	468.75	S 93.75	S 187.50	S 46.88	\$ 46.88	46.88	S 46.88	\$ 46.88	S 46.88	S 46.88 S		S 11.72	S 11.72 S	11.72		S 46.88	\$ 46.88	S 117.19		S 1,5
Staff Travel S	320 081 45 8	101 536 39	S 20 274 09	s -	S -	S - :		s -	S -	S -	S - 5		S -	S - S	1,610.81	s -	I S -	S -	S -	S -	S 320.0
TOTAL COSTS 8 PARTNER RATIO	320,081.45 \$	101,536.39 31.72%	8 20,274.09 6.33%	s 40,631.14	\$ 19,138.95	\$ 10,178.53	3 11,087.87	§ 11,087.87	\$ 11,087.87	§ 11,087.87	s 6,443.26	1,610.81	§ 1,610.81	S 1,610.81 8	1,610.81	S 6,443.26	S 6,443.26	\$ 6,423.80	\$ 25,887.03	\$ 25,887.03	s 320,00 100,00%

ONE-STOP COST CENTER BUDGET FOR PROGRAM YEAR 2019 (OCTOBER 1, 2019 - JUNE 30, 2020)

Is this a
Comprehensive
Center?

YES or NO
YES

VIRGINIA CAREER WORKS ONE-STOP CENTER NAME:

Virginia Career Works - Roanoke Center

27,375.00 2,625.00 180,560.34 - - - - 3,000.00	\$ 27,375.00 \$ 2,625.00 \$ - \$ - \$ 180,560.34 \$ - \$ - \$ - \$ - \$ -	S - S - S - S - S - S - S - S - S -
2,625.00 180,560.34 - - - -	\$ 2,625.00 \$ - \$ 180,560.34 \$ - \$ - \$ - \$ - \$ - \$ -	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -
180,560.34	\$ - \$ 180,560.34 \$ - \$ - \$ - \$ - \$ -	\$ - \$ - \$ - \$ - \$ - \$ - \$ -
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	- 1,500.00 -	- \$ - - \$ - 1,500.00 \$ 1,500.00

PARTNER INFORMATION

One-Stop Center Name:

Virginia Career Works - Roanoke Center

PARTNER ENTITY OF PARTNER PROGRAM	# OF POSITIONS	% of Total	SQUARE FEET OCCUPIED	% of Total	CUSTOMERS RECEIVING SERVICES	% of Total	LICENSE AGREEMENT	% of Total
Wagner-Peyser Employment Services (Virginia Employment Commission)	10.00	30.30%	1,087	31.78%			\$76,522.07	31.79%
Unemployment Insurance (Virginia Employment Commission)	2.00	6.06%	217	6.35%			\$15,276.25	6.35%
Jobs for Veterans State Grant (Virginia Employment Commission	4.00	12.12%	435	12.72%			\$30,622.90	12.72%
Trade Adjustment Assistance (Virginia Employment Commission)	1.00	3.03%	217	6.35%			\$15,276.25	6.35%
Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	1.00	3.03%	109	3.19%			\$7,673.33	3.19%
Vocational Rehabilitation (Dept. for Aging and Rehabilitative Services)	1.00	3.03%	120	3.51%			\$8,444.40	3.51%
Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	1.00	3.03%	120	3.51%			\$8,444.40	3.51%
Carl D. Perkins (Virginia Western Community College)	1.00	3.03%	120	3.51%			\$8,444.40	3.51%
United Way/OnRamp (Total Action for Progress)	1.00	3.03%	120	3.51%			\$8,444.40	3.51%
SwiftStart (Total Action for Progress)	1.00	3.03%	64	1.87%			\$4,503.68	1.87%
Senior Community Service Employment Program (Goodwill Industries of the Valleys)	0.25	0.76%	16	0.47%			\$1,125.92	0.47%
GoodCare (Goodwill Industries of the Valleys)	0.25	0.76%	16	0.47%			\$1,125.92	0.47%
GoodStart (Goodwill Industries of the Valleys)	0.25	0.76%	16	0.47%			\$1,125.92	0.47%
Careers in Technology (Goodwill Industries of the Valleys)	0.25	0.76%	16	0.47%			\$1,125.92	0.47%
Pathways to the American Dream (Western Virginia Workforce Development Board)	1.00	3.03%	64	1.87%			\$4,503.68	1.87%
WIOA Title I Youth Program (Western Virginia Workforce Development Board)	1.00	3.03%	64	1.87%			\$4,503.68	1.87%
WIOA Title I Youth Program (The WorkPlace)	2.00	6.06%	128	3.74%			\$9,007.36	3.74%
WIOA Title I Adult Program (Ross IES)	2.50	7.58%	245	7.16%			\$17,288.32	7.18%
WIOA Title I Dislocated Worker Program (Ross IES)	2.50	7.58%	246	7.19%			\$17,288.32	7.18%
TOTALS:	33.00	100.00%	3,420	100%			\$240,747.12	100%

List each partner's programs providing service through Virginia's Career Works Center: If the allocation is for a Comprehensive Center, at minimum, all partner programs as required by the Virginia Combined State Plan must be included.

Once program is inserted in Column A row within table above, the balance of the spreadsheets will be automaticaly populated with the program name information. The balance of the spreadsheets should be formated appropriately to display the information.

Square Foot Occupied is the sum of the floor area of each office, work station, or other room or space that is assigned to or reserved for the use of one or more partners rather than being shared by all.

OF POSITIONS are the # of staff that each program has dedicated to the One-Stop Center. The # OF POSITIONS are represented in full time position equivalence in relation to 40 hour workweeks. The formula to determine the # to enter is: # of hours per week that a program staffs the One-Stop Center/40 (full time workweek hours).

Customers Receiving Service are the # of people served by each program either at, or through the One-Stop Center. Includes customers received by the One-Stop Center who received services from multiple programs. These customers will be counted by each program serving them.

DIRECT COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NAME-	Virginia Career Works - Roanoke Center

Colf Wight Plane Complement Wight Plane Complement Colf Col	ONE-STOP CENTER NAME:		Virginia	a Career Works - Roanok	e Center																	
Segretary Segret			Employment Services (Virginia Employment	Insurance (Virginia	State Grant (Virginia Employment	Assistance (Virginia	Services and Eligibility Assessments (Virginia Employment	Rehabilitation (Dept. for Aging and Rehabilitative	(Roanoke Valley Alleshany Resion 5	(Virginia Western Community	Way/OnRamp (Total Action for	Action for	Service Employment Program (Goodwill Industries of the	(Goodwill Industries of the	(Goodwill Industries of the	Technology (Goodwill Industries of the	American Dream (Western Virginia Workforce Development	Program (Western Virginia Workforce Development				TOTALS:
NEMPORTAGE Second																						
NAMES	Salaries	s .	S -	s -	S -		s -	s -	S -	s -	S -	S -	S -	s -	S -	S -	S -	s -	s -	S -		s -
Fig. 1. See 1. S		s .	s -	s -	s -	s .	S -	s -	S -	s -	s -	s -	S -	s -	s -	s -	S -	s .	S -	s -	S -	s -
Figure F																						
Minimum Catalogne	Facility Costs:																					
Minimus Centrul 3			1																			S -
Figure F			S -	s -	S -	s -	S -	s -	s -	s -	S -	s -	S -	s -	S -	S -	S -	s -	s -	S -	s -	S -
Solidy S.	Maintenance Contracts	s .	s -	s -	S -	s .	s -	s -	S -			s -	S -	s -	S -	s -	S -	s -	s -	S -	S -	s -
Paging A Common of the Common			S -	s -	S -	s -	s -	s -	S -			S -	S -	s -	S -	S -	S -	s -	s -	S -	s -	S -
Figure 4 Table 2			S -	s -	S -	S -	S -	s -	S -			S -	S -	S -	S -	S -	S -	S -	S -	S -	s -	S -
Other Section Controller Controller Section Controller Section Controller Controller Sect			S -												s -	S -	s -	s -				
Equipmet Communication Cast: Composite Indiana	Furniture & Fixtures	s -	S -	S -	S -	S -	S -	S -	S -	S -	S -	S -	s -	s -	S -	S -	s -	S -	s -	S -	S -	S -
Compart Factories 2 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Other _	s -	S -	s -	s -	s -	8 -	S -	s -	s -	s -	s -	S -	s -	s -	S -	S -	s -	s -	s -	S -	s -
Compart Factories 2 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	_																					
Cupper follows: \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$																						i
Topin Topi			S -	s -	S -	s -	s -					S -	s -	s -	S -	S -	s -	s -	s -	S -	s -	S -
Triphore Efforting \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	Computer Software	s .	S -	s -	S -	S -	S -					S -	S -	S -	S -	S -	S -	s -	s .	S -	s -	S -
Cell Proton \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	IT Support	s -	S -	s -	s -	s -	S -					S -	S -	S -	s -	S -	s -	s -	s -	S -	s -	s -
Control Cont	Telephone & Internet	s -	S -												S -	S -	s -	S -		S -		
Particular Service Assembling Service			S -	s -	s -	s -	8 -					s -	S -	s -	s -	S -	s -	s -	s -	s -	S -	s -
Other Operations:	Copier Equipment	s .	S -	s -	S -	s .	s -					S -	s -	s -	S -	S -	s .	s -	s .	S -	s .	<u>s -</u>
Other Operations:	Fax Equipment_	\$.	8 -	S -	S -	S -	8 -	S -	S -	S -	S -	8 -	8 -	8 -	8 -	8 -	8 -	8 -	\$.	8 -	S -	8
Control Septim S	Customer Service Accommodations	s .	s -	s .	s -	8 -	8 -	8 -	8 -	8 -	s -	8 -	8 .	8 -	s .	8 -	8 .	s -	s .	s -	8 -	8 -
Control Septim S	=		1					-	-				1				-					
Finding (Outroul), Community Autronom, Springer S S S S S S S S S S S S S S S S S S S	Other Operations:			1		1		1	1	1			1				1					
Pointing Chatenak Commania National States	General Supplies	s -	s -	s -	s -		s -	s -	S -			s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	\$
Other Contacts Parrises: \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$			S -				8 -						S -		s -	S -	s -	s -		s -		s -
Reducting Commails	Printing (Outreach, Community Awareness, Signage)	s .	S -	s -	s -	s -	S -					s -	S -	s -	s -	S -	S -	s .	s .	s -	S -	s .
Method from the first transfer of the first	Other Outside Services	s .	S -	s -	S -	s -	s -					S -	S -	s -	s -	S -	s .	s -	s .	S -	S -	<u>s</u> -
Suffraing 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	Recruiting/Outreach_	s .	S -	s -	8 -	s -	8 -	S -	8 -			8 -	8 -	8 -	8 -	8 -	S -	8 -	s .	8 -	S -	<u>s</u> -
Suffravil S . S	Marketing/Community Awareness	s -	8 -	8 -	8 -	s -	8 -	8 -	8 -			8 -	8 -	8 -	8 -	8 -	8 -	8 -	8 -	8 -	S -	8 -
	Staff Training		10 -																			
TUTAL COSTS \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$																						
	TOTAL COSTS	8 -	8 -	8 -	s -	8 -	8 -	8 -	8 -	8 -	s -	8 -	8 -	8 -	8 -	s -	8 -	8 -	8 -	8 -	8 -	s -

NOTE: Partners will list the direct costs associated with the program providing services. The direct costs should be those costs of service delivery that pretrains specifically and those costs of service delivery that pretrains cost of the services of the substracted from the total banglet amountanted in the One-Stop Center Banglet spreachbert and will result in identifying the shared (Indirect Costs).

SHARED COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NA

Virginia Career Works - Roanoke Center

ONE-STOP CENTER NAME:									Virginia (areer Works - Roano	ke Center										
costs	BUDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Unemployment Insurance (Virginia Employment Commission)	Johs for Veterans State Grant (Virginia Employment Commission	Trade Adjustment Assistance (Virginia Employment Commission)	Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	Vocational Rehabilitation (Dept. for Aging and Rehabilitative Services)	Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	Carl D. Perkins (Virginia Western Community College)	United Way/OnRamp (Total Action for Progress)	SwiftStart (Total Action for Progress)	Senior Community Service Employment Program (Goodwill Industries of the Valleys)	GoodCare (Goodwill Industries of the Valleys)	GoodStart (Goodwill Industries of the Valleys)	Careers in Technology (Goodwill Industries of the Valleys)	Pathways to the American Dream (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (The WorkPlace)		WIOA Title I Dislocated Worker Program (Ross IES)	TOTALS:
Staff Costs:																					
Salaries S	27,375.00	S 8,700.77	S 1,738.95	S 3,481.91	\$ 1,736.95		\$ 960.53	S 960.53	\$ 980.53	S 960.53	S 512.28	S 128.07	S 128.07	S 128.07	S 128.07		S 512.28	S 1,024.56	S 1,961.07	\$ 1,969.08	\$ 27,375.00
Benefits S	2,625.00	S 834.32	S 166.56	S 333.88	S 166.56	S 83.66	S 92.11	S 92.11	S 92.11	S 92.11	S 49.12	S 12.28	S 12.28	S 12.28	S 12.28	S 49.12	S 49.12	\$ 98.25	S 188.05	S 188.82	S 2,625.00
INFRASTRUCTURE COSTS																					
Facility Costs:																					
Rent_S	180,560.34	\$ 57,391.55	\$ 11,457.19	S 22,967.18	\$ 11,457.19	\$ 5,755.00	\$ 6,333.30	\$ 6,333.30	\$ 6,333.30	\$ 6,333.30	S 3,377.76		S 844.44	S 844.44	S 844.44			S 6,755.52	S 12,966.24	S 12,966.24	S 180,560.34
Utilities S Maintenance Contracts S		s -	s -	s -	s -	s -	s -	s -	S -	s -	S -	s -	s -	s -	s -	s -		s -	s -	s -	S -
Maintenance Contracts S Repairs S		S -	s -	S -	8 -	s -	8 -	s -	8 -	s -	S -	S -	8 -	s -		s -		S -	S -	s -	8 -
Security S		8 .	s .	8 :	\$.	3 :	3 .		3 .	š :	s :	8 -	8 -	S -		S -		S :	8 -	s :	
Property Tax S											0			8 .		8 .					
Furniture & Fixtures S	3,000,00	\$ 953.51	\$ 190.35	S 381.58	\$ 190.35	\$ 95.61	\$ 105.26	S 105.26	S 105.26	S 105.26	S 56.14	S 14.04	\$ 14.04					S 112.28	S 214.91	\$ 215.79	S 3,000.00
Other S		8 .	\$	8 .	\$	8 .	\$	S .	\$	8 .	8	\$		8 .		\$		\$	8	\$	8 -
																		8 .			-
Equipment/Communication Costs:																					
Computer Hardware S	5,000,00	S 1.515.15	\$ 303.03	S 606.06	S 151.52	8 151.52	S 151.52	S 151.52	S 151.52	S 151.52	S 151.52	S 37.88	\$ 97.88	\$ 97.88	\$ 97.88	S 151.52	S 151.52	S 303.03	S 378.79	S 378.79	S 5.000.00
Computer Software S	1.000.00	S 303.03	\$ 60.61	S 121.21	S 30.30	S 30.30	S 30.30	S 30.30	S 30.30	S 30.30	S 30.30	S 7.58	s 7.58	S 7.58	S 7.58	S 30.30	S 30.30	\$ 60.61	S 75.76	S 75.76	S 1.000.00
IT Support S		s -	s -	s -	s -	s -	s -	s -	S -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	S -
Telephone & Internet S	16,038.00	S 4,860.00	\$ 972.00	S 1,944.00	\$ 486.00	S 486.00	\$ 486.00	S 486.00	\$ 486.00	\$ 486.00	S 486.00	S 121.50	S 121.50	S 121.50	S 121.50	\$ 486.00	\$ 486.00	S 972.00	S 1,215.00	\$ 1,215.00	S 16,038.00
Cell Phones S		s -	s -	s -	s -	s -	s -			s -	S -	s -		s -	s -	s -		s -	s -	s -	S -
Copier Equipment S	1,530.25	S 463.71					\$ 46.37														S 1,530.25
Fax Equipment S Customer Service Accommodations S	1200.00	S S	S - 72.73	S 145.45	S - 36.36	S - 18.38	S - 36.36		S - 36.36	S - 16.56		S 9.09	S -	S - S 9.09	S - S 9.09	S - 36.36	S - 36.36		S - 90.91	S - 90.91	S 1,200.00
Customer Service Accommodations S	1,200.00	\$ 363.64	8 72.73	\$ 145.45	2 36.36	\$ 36.36	5 36.36	\$ 38.36	5 36.36	\$ 38.35	5 36.36	\$ 9.09	8 9.09	\$ 9.09	8 9.09	\$ 36.36	5 36.36	8 72.73	8 90.91	\$ 90.91	8 1,200.00
													-		-	-		-	-		
Other Operations:																					
General Supplies S Freight & Messenger S	2,250.00	S 681.82 S 60.61	S 136.36 S 12.12	S 272.73 S 24.24	S 68.18 S 6.06	S 68.18 S 6.06	S 68.18 S 6.06	S 68.18 S 6.06	S 68.18 S 6.06	S 68.18		S 17.05 S 1.52	S 17.05			S 68.18 S 6.06	S 68.18 S 6.06	S 136.36 S 12.12	S 170.45 S 15.15	S 170.45 S 15.15	S 2,250.00 S 200.00
Printing (Outreach, Community Awareness, Signage) S		S 60.61 S 303.03	S 12.12 S 60.61	S 24.24 S 121.21	S 8.06 S 30.30			S 6.06 S 30.30	S 8.06 S 30.30	S 6.06 S 30.30	S 8.06 S 30.30	S 1.52 S 7.58	S 1.52 S 7.58		S 1.52 S 7.58	S 8.06 S 30.30	S 8.06 S 30.30	S 12.12 S 60.61	S 15.15 S 75.76	S 15.15 S 75.76	S 200.00
Printing (Outreach, Community Awareness, Signage) S Other Outside Services S	1,000.00	5 303.03	S 60.61	S 121.21	\$ 30.30	5 30.30	S 30.30	S 30.30	S 30.30	8 30.30	S 30.30	S 7.38	5 7.58	S 7.58				S 80.61		\$ 75.76	5 1,000.00
Recruiting/Outreach S		8 .	8 .		\$.	š :	\$.		8 .			8 :	8	8 :		8 .					8
Marketing/Community Awareness S		8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .		8 .	8 .	8 .	8 .
Staff Training S	1,500.00	S 454.55	s 90.91	S 181.82	S 45.45	S 45.45	S 45.45	S 45.45	S 45.45	S 45.45	S 45.45	S 11.36	S 11.36	S 11.36	S 11.36			S 90.91	S 113.64	S 113.64	S 1,500,00
Staff Travel S		s -	s -	S -	S -	s -	S -	s -	S -	S -	\$ -	s -	S -	S -		s -	S -	s .	s -	s .	S -
TOTAL COSTS 8	243 278 59	\$ 76.885.68	8 15 352 15	\$ 30.766.76	S 14.451.60	8 7 707 30	S 8.391.75	8 8 391 75	S 8,391,75	8 8 391 75	\$ 4.895.86	S 1,223,96	S 1,223,96	8 1.223.96	8 1.223.96	\$ 4.895.86	\$ 4.895.86	8 9.791.71	8 17.581.66	S 17.591.31	8 243 278 59
	,270.33		- 10,002.10	0,700.70	4,451.00	- 7,707.30	- 0,001.70	. 3,551.75	5 0,001.70	- 0,551.75	- 1,055.00	. 1,223.30	- 1,525.56	- 1,223.30	- 1,020.00	- 4,000.00	4,055.00	5,751.71	27,501.00	- 27,551.51	10,270.00

Allocation based on number of staff
 Allocation based on square feet occupied as
 Allocation based on square feet occupied as
 Allocation based on Enterpressures
 Allocation based on Enterpressures

Note: This spreadsheet allocates costs based on a suggested allocation method (see color key above). Partners may agree on a different basis for allocation as long as it is appropriately supportable and applied consistently. If a different allocation method is applie the percentages on the Partner Information tab must be restord to reflect the aeroed on basis:

TOTAL COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NAME:		Virginia	Career Works - Roanoke	Center																	
COSTS BI	UDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Unemployment Insurance (Virginia Employment Commission)	Jobs for Veterans State Grant (Virginia Employment Commission	Trade Adjustment Assistance (Virginia Employment Commission)	Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	Vocational Rehabilitation Dept. for Aging and Rehabilitative Services)	Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	Carl D. Perkins (Virginia Western Community College)	United Way/OnRamp (Total Action for Progress)	SwiftStart (Total	Senior Community Service Employment Program (Goodwill Industries of the Valleys)	GoodCare (Goodwill Industries of the Valleys)	GoodStart (Goodwill Industries of the Valleys)	Careers in Technology (Goodwill industries of the Valleys)	Pathways to the American Dream (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (The WorkPlace)	WIOA Title I Adult	WIOA Title I Dislocated Worker Program (Ross IES)	TOTALS:
Staff Costs:																					
Salaries S	27,375.00	S 8,700.77	\$ 1,736.95				\$ 960.53	\$ 960.53			512.28				128.07						
Benefits S	2,625.00	S 834.32	S 166.56	\$ 333.88	S 166.56	S 83.66	S 92.11	S 92.11	S 92.11	S 92.11	3 49.12	S 12.28	S 12.28	S 12.28 S	12.28	S 49.12	S 49.12	S 98.25	\$ 188.05	S 188.82	S 2,625.0
INFRASTRUCTURE COSTS																					
Facility Costs:																					
Rent_S	180,560.34	\$ 57,391.55					s 6,333.30	s 6,333.30			3,377.76				844.44						S 180,560.
Utilities S Maintenance Contracts S		S -	s .	s -	S -		S -			S -				s - s				s -			S -
Maintenance Contracts S Renairs S	-	8 -	8 .	s -	S -		S -	S -		S -	-			S - S				s .			8 -
Security S	-		8 .				s -											8 .			
Property Tax S		8 .	8 .	8 -	8 .	8 .			8 .	8 .				8 . 8				8 .			8 .
Furniture & Fixtures S	3.000.00	S 953.51	S 190.35	S 381.58	S 190.35	S 95.61	S 105.26	S 105.26	S 105.26	S 105.26	56.14	S 14.04	S 14.04	S 14.04 S	14.04	S 56.14	S 56.14	S 112.28	S 214.91	S 215.79	S 3.000.0
Other S		S -	s -	s -	S -	s -	s -	s -	s -	s -	-	s -	S -	s - s		s -	S -	s -	s -	S -	s -
Equipment/Communication Costs:																					
Computer Hardware S	5,000.00	S 1,515.15	\$ 303.03				\$ 151.52				3 151.52	\$ 37.88		\$ 37.88 \$	37.88						\$ 5,000.0
Computer Software S	1,000.00	\$ 303.03	\$ 60.61	S 121.21	\$ 30.30	\$ 30.30	\$ 30.30	\$ 30.30	\$ 30.30	\$ 30.30	30.30	S 7.58	\$ 7.58	\$ 7.58 \$	7.58		S 30.30				\$ 1,000.0
IT Support S	16.038.00	S 4.860.00	S 972.00	S 1.944.00			S - 486.00	S 486.00			486.00	S 121.50		S - S S 121.50 S	121.50					S 1.215.00	S 16.038.0
Telephone & Internet S Cell Phones S	16,038.00	\$ 4,860.00	8 9/2.00	8 1,944.00	S 486.00		\$ 486.00				486.00	S 121.50			121.50						\$ 16,038.0
Contex Equipment S	1.530.25	S 463.71	S 92.74				S 46.37				46.37				11.59		S 46.37				S 1.530.2
Fax Equipment S	1,330.13	0 400.71	0 36.14	9 100.40	0 40.37	0 40.31	0 40.37	0 40.37	0 40.37	0 40.37	10.37	0 11.22	0 11.33	0 11.55	11.33			0 32.74		0 113.33	0
Customer Service Accommodations S	1,200.00	S 363.64	\$ 72.73	S 145.45	S 36.36	\$ 36.36	\$ 36.36	\$ 36.36	\$ 36.36	\$ 36.36	36.36	\$ 9.09	\$ 9.09	S 9.09 S	9.09	\$ 36.36	S 36.36	S 72.73	\$ 90.91	\$ 90.91	S 1,200.0
Other Operations:																					
General Supplies 8	2,250.00	S 681.82													17.05						
Freight & Messenger S	200.00	\$ 60.61					\$ 6.06				6.06				1.52						\$ 200.0
Printing (Outreach, Community Awareness, Signage) S	1,000.00	\$ 303.03													7.58						S 1,000.0
Other Outside Services S		S -	s -	s -			s -				-			s - s				s -			s -
Recruiting/Outreach S Marketing/Community Awareness S	-	S -	8 -	S -	s -		S -		s .	s -	-			S - S				s -			8 -
Marketing/Community Awareness S Staff Training S	1 500 00	S 454.55	S 90.91		S - 45.45		S 45.45			S - 45.45	45.45				11.36						S 1.500
Staff Travel S	1,300.00	S 434.33	\$ 90.91	\$ 101.02	8 .	\$ 43.43	\$ 43.43	S 43.43		\$ 43.43	43.43	5 11.36		\$ 11.30 5	11.36	\$ 43.43		\$ 90.91		S 113.04	\$ 1,500.
TOTAL COSTS	243,278,59	\$ 76.885.68	8 15 352 15	s 30,766,76	S 14,451,60	8 7.707.30	S 8.391.75				s 4,895,86			S 1,223,96 S	1 223 96						S 243,278,5
PARTNER RATIO	,270.33	31,60%	6.31%	12.65%	5 94%	3.17%	3.45%	3.45%	3.45%	3.45%	2.01%	0.50%	0.50%	0.50%	0.50%	2.01%	2.01%	4.02%	7.23%	7.23%	100.00%
PARTNER RATIO		31.00%	0.31%	12.65%	3.94%	3.17%	3.43%	3.43%	3.45%	3.43%	2.01%	0.50%	0.50%	0.30%	0.30%	2.01%	2.01%	4.02%	7.43%	1.65%	100.00%
_																					

ONE-STOP COST CENTER BUDGET FOR PROGRAM YEAR 2019 (JULY 1, 2019 - JUNE 30, 2020)

YES or NO
Is this a
Comprehensive
Center?
YES or NO

VIRGINIA CAREER WORKS ONE-STOP CENTER NAME:

Virginia Career Works - Roanoke Center

COSTS	TOT	TAL BUDGET	SHA	RED (INDIRECT)		DIRECT
Staff Costs:						
Salaries	\$	27,375.00	\$	27,375.00	\$	-
Benefits	\$	2,625.00	\$	2,625.00	\$	=
INFRASTRUCTURE COSTS			\$	-	\$	-
Facility Costs:			\$	-	\$	-
Rent	\$	160,636.64	\$	160,636.64	\$	-
Utilities	\$	-	\$	-	\$	-
Maintenance Contracts	\$	-	\$	-	\$	_
Repairs	\$	-	\$	-	\$	-
Security	\$	-	\$	-	\$	_
Property Tax	\$	-	\$	-	\$	-
Furniture & Fixtures	\$	3,000.00	\$	3,000.00	\$	-
Other	\$	-	\$	-	\$	-
			\$	-	\$	-
Equipment/Communication Costs:			S	-	\$	-
Computer Hardware	\$	5,000.00	S	5,000.00	\$	-
Computer Software		1,000.00	s	1,000.00	\$	-
IT Support	\$	-	s	-	\$	-
Telephone & Internet		16,038.00	S	16,038.00	\$	-
Cell Phones		-	s	-	\$	-
Copier Equipment	\$	1,530.20	s	1,530.20	\$	-
Fax Equipment			S	-	\$	-
Customer Service Accommodations		1,200.00	s	1,200.00	\$	-
		,	S	-	\$	-
Other Operations:			S	-	\$	-
General Supplies	S	2.250.00	s	2.250.00	S	-
Freight & Messenger		200.00	S	200.00	\$	_
Printing (Outreach, Community Awareness, Signage)	\$	1,000.00	\$	1,000.00	\$	-
Other Outside Services	S	-	s	-	\$	-
Recruiting/Outreach	\$	-	S	-	\$	-
Marketing/Community Awareness		-	s	-	\$	-
Staff Training		1,500.00	S	1,500.00	\$	-
Staff Travel		-	s	-	\$	-
TOTAL COSTS	\$	223,354.84	8	223,354.84	8	_

PARTNER INFORMATION

One-Stop Center Name:

Virginia Career Works - Roanoke Center

PARTNER ENTITY OF PARTNER PROGRAM	# OF POSITIONS	% of Total	SQUARE FEET OCCUPIED	% of Total	CUSTOMERS RECEIVING SERVICES	% of Total	LICENSE AGREEMENT	% of Total
Wagner-Peyser Employment Services (Virginia Employment Commission)	10.00	29.41%	1,087	30.53%			\$70,048.89	29.07%
Unemployment Insurance (Virginia Employment Commission)	2.00	5.88%	217	6.09%			\$25,041.62	10.39%
Jobs for Veterans State Grant (Virginia Employment Commission	4.00	11.76%	435	12.22%			\$27,884.20	11.57%
Trade Adjustment Assistance (Virginia Employment Commission)	1.00	2.94%	217	6.09%			\$12,453.13	5.17%
Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	1.00	2.94%	109	3.06%			\$4,331.52	1.80%
Vocational Rehabilitation (Dept. for Aging and Rehabilitative Services)	1.00	2.94%	120	3.37%			\$8,135.68	3.38%
Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	1.00	2.94%	120	3.37%			\$8,135.68	3.38%
Carl D. Perkins (Virginia Western Community College)	1.00	2.94%	120	3.37%			\$8,135.68	3.38%
United Way/OnRamp (Total Action for Progress)	1.00	2.94%	120	3.37%			\$8,124.63	3.37%
SwiftStart (Total Action for Progress)	1.00	2.94%	64	1.80%			\$4,333.13	1.80%
Senior Community Service Employment Program (Goodwill Industries of the Valleys)	0.25	0.74%	16	0.45%			\$1,080.52	0.45%
GoodCare (Goodwill Industries of the Valleys)	0.25	0.74%	16	0.45%			\$1,080.52	0.45%
GoodStart (Goodwill Industries of the Valleys)	0.25	0.74%	16	0.45%			\$1,080.52	0.45%
Careers in Technology (Goodwill Industries of the Valleys)	0.25	0.74%	16	0.45%			\$1,080.52	0.45%
Pathways to the American Dream (Western Virginia Workforce Development Board)	1.00	2.94%	64	1.80%			\$4,331.16	1.80%
WIOA Title I Youth Program (Western Virginia Workforce Development Board)	1.00	2.94%	64	1.80%			\$4,331.16	1.80%
WIOA Title I Youth Program (The WorkPlace)	2.00	5.88%	64	1.80%			\$8,652.24	3.59%
WIOA Title I Adult Program (Ross IES)	2.50	7.35%	278	7.81%			\$16,573.50	6.88%
WIOA Title I Dislocated Worker Program (Ross IES)	2.50	7.35%	278	7.81%			\$16,641.14	6.91%
TANF/VIEW (City of Roanoke Department of Human & Social Services)	1.00	2.94%	140	3.93%			\$9,479.52	3.93%
TOTALS:	34.00	100.00%	3,561	100%			\$240,954.96	100%

List each partner's programs providing service through Virginia's Career Works Center: If the allocation is for a Comprehensive Center, at minimum, all partner programs as required by the Virginia Combined State Plan must be included.

Once program is inserted in Column A row within table above, the balance of the spreadsheets will be automaticaly populated with the program name information. The balance of the spreadsheets should be formated appropriately to display the information.

Square Foot Occupied is the sum of the floor area of each office, work station, or other room or space that is assigned to or reserved for the use of one or more partners rather than being shared by all.

OF POSITIONS are the # of staff that each program has dedicated to the One-Stop Center. The # OF POSITIONS are represented in full time position equivalence in relation to 40 hour workweeks. The formula to determine the # to enter is: # of hours per week that a program staffs the One-Stop Center/40 (full time workweek hours).

Customers Receiving Service are the # of people served by each program either at, or through the One-Stop Center. Includes customers received by the One-Stop Center who received services from multiple programs. These customers will be counted by each program serving them.

DIRECT COSTS BY PARTNER OR PARTNER PROGRAM

ONE-STOP CENTER NAME-	Virginia Career Works - Roanoke Center

costs	BUDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Unemployment Insurance (Virginia Employment Commission)	Jobs for Veterans State Grant (Virginia Employment Commission	Trade Adjustment Assistance (Virginia Employment Commission)	Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	Vocational Rehabilitation (Dept. for Aging and Rehabilitative Services)	Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	Carl D. Perkins (Virginia Western Community College)	United Way/OnRamp (Total Action for Progress)	SwiftStart (Total Action for Progress)	Senior Community Service Employment Program (Goodwill Industries of the Valleys)	GoodCare (Goodwill Industries of the Valleys)	GoodStart (Goodwill Industries of the Valleys)	Careers in Technology (Goodwill Industries of the Valleys)		WIOA Title I Youth Program (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (The WorkPlace)	WIOA Title I Adult Program (Ross IES)	WIOA Title I Dislocated Worker Program (Ross IES)	TANF/VIEW (City of Roanoke Department of Human & Social Services)	TOTALS:
Staff Costs:																						
Salaries 3		s -	s -	S -	s -	s -	s .	s -	s .	s -	s -	s -		S -	S -	S -	s .	S -	s .	s .	s .	S -
Benefits 3		s -	s -	s -	S -	s -	s -	S -	s -	S -	s -	S -	s -	s -	S -	s -	S -	s -	s -	s -	s -	s -
INFRASTRUCTURE COSTS																						
Facility Costs:																						
Rent 3 Utilities																						s -
		8 -	s -	8 -	s .	s -	s .	S -	s -	s -	3 .	s -	S -	S -	8 -	S -	8 -	8 -	8 -	S -	s -	8 -
Maintenance Contracts Repairs		8 -	s -	8 -	8 .	8 -	8 .	8 -	s .	s -	s .		8 -	8 -	s .	8 -	\$ -	8 -	8 -	8 .	8 -	8
Security 5		8 .								8 .				8 .						8 .	8 .	
Property Tax 3	-	8 .		8 .	\$.	8 .	8 .	8 -	\$.	8 .		8 .		8 .	\$.	8 .	\$.	\$.	\$.	8 .	8 :	8
Furniture & Fixtures		8 -	š -	š -	š -	8 -	š .	š .	š -	š .	8 -	š .	š -	š .	š .	š .	8 -	8 .	š .	š -	8 -	S
Other 3		s -	s -	s -	S -	S -	S -	S -	S -	S -	S -	s -	S -	s -	s -	s -	S -	s -	s -	S -	S -	S
Equipment/Communication Costs:																						
Computer Hardware		8 .	8 .	8 .	8 .	s .	8 .	8 .	8 .	8 .	s .	8 .	8 .	8 .	8 .	s .	s .	8 .	8 .	s .	8 .	8
Computer Software		s -	s -	s -	s -	š -	s -	š -	s -	š -	š -	š -	s -	s -	š -	s -	š -	s -	š -	s -	š -	s
IT Support		s -	s -	S -	s -	s -	s -	S -	s -	s -	S -	S -	S -	s -	s -	s -	s -	s -	s -	s -	s -	s .
Telephone & Internet		s -	s -	S -	S -	S -	s -	S -	s -	S -	S -	s -	s -	s -	S -	s -	s -	s -	s -	s -	S -	\$
Cell Phones		s -		s -	\$ -	s -	s .	s -	s -	s .	\$ -	s .	s .	s .	s -	s .	s -	s .	s .	s -	s -	S -
Copier Equipment		S -	S -	S -	S -	S -	s -	S -	s -	S -	s -		S -	S -	S -	s -	s -	S -	s -	s -	S -	S .
Fax Equipment		s -	s -	S -	s -	s -	s .	s -	s .	s -	s -	s -	s -	S -	S -	s .	s .	s .	s .	s .	s .	S -
Customer Service Accommodations 3		s -	s -	s -	S -	s -	S -	S -	s -	s -	S -	s .	s -	s -	S -	s -	s -	s -	s -	s -	s -	s -
_																						
Other Operations:																						
General Supplies Freight & Messenger		s -		s -	s -	s -	s -	s -	s -		s -			s -	s -	s -	s -		s -	s .	s -	S
Freight & Messenger 3 Printing (Outreach, Community Awareness, Signage)		s -	S .	S -	8 -	s -	s -	S -	S -	s -	8 -	s -	s -	S -	8 -	S -	8 -	S -	8 -	s .	s -	8 -
Printing (Outreach, Community Awareness, Signage) 3 Other Outside Services		S -	s .	8 -	S -	s -	8 -	8 -	s -	8 -	8 -		s -	8 -	8 -	8 -	8 -	8 -	8 -	8 -	s -	8 -
Other Outside Services 3 Recruiting/Outreach 3		8 -								8 .		8 -										10
Marketing/Community Awareness 3																						
Staff Training	-	s -	\$.	8 .	\$.	8 .	8 .	8 -		8 .	\$.	8 .	s -	8 .	\$.	8 .	\$.	8 .	\$.	8 .	8 .	8
Staff Travel		š :	s :	8 -	8 .	š :	S :	8 -	\$:	8 -	8 :	8	S .	8 .	8 :	š :	8 -	8 .	8 :	8 .	š :	s
TOTAL COSTS		8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	8 .	s .	8 .	8 .
TOTAL COSTS	-	-	1.			* .	-		-		•	1*					•	1.*	-			

NOTE: Fartners will list the direct costs associated with program providing services. The direct costs should be obtained to the cost of service delivery that pertains specifically an only to the programs. Instell and Milde directly to the partial nitriesting the program. These costs will be substracted from the total budget amon listed in the One-Stop Center Budget spreadsheet and will reseal in identifying the shared (Indiect Costs).

SHARED COSTS BY PARTNER OR PARTNER PROGRAM

OME STOR CENTER NAME.

Virginia Career Works - Roanoke Center

ONE-STOP CENTER NAME:									Virginia	Career Works - Roanol	e Center									-		
costs	BUDGET/ EXPENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Unemployment Insurance (Virginia Employment Commission)	Johs for Veterans State Grant (Virginia Employment Commission	Trade Adjustment Assistance (Virginia Employment Commission)	Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	Vocational Rehabilitation (Dept. for Aging and Rehabilitative Services)	Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	Carl D. Perkins (Virginia Western Community College)	United Way/OnRamp (Total Action for Progress)	SwiftStart (Total Action for Progress)	Senior Community Service Employment Program (Goodwill Industries of the Valleys)	GoodCare (Goodwill Industries of the Valleys)	GoodStart (Goodwill Industries of the Valleys)	Careers in Technology (Goodwill Industries of the Valleys)		WIOA Title I Youth Program (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (The WorkPlace)	WIOA Title I Adult Program (Ross IES)	WIOA Title I Dislocated Worker	TANF/VIEW (City of Roanoke Department of Human & Social Services)	TOTALS:
Staff Costs:																						
Salaries S	27,375.00	S 8,356.26			S 1,668.18	S 837.93	S 922.49		S 922.49		S 492.00	S 123.00	S 123.00				S 492.00	S 492.00	S 2,137.11	S 2,137.11	S 1,076.24	\$ 27,375.0
Benefits S	2,625.00	S 801.28	S 159.96	S 320.66	S 159.96	S 80.35	S 88.46	S 88.46	S 88.46	S 88.46	S 47.18	S 11.79	S 11.79	S 11.79	S 11.79	S 47.18	S 47.18	S 47.18	S 204.93	S 204.93	S 103.20	\$ 2,625.0
INFRASTRUCTURE COSTS																						
Facility Costs:																						
Rent S	160,636.64	\$ 46,699.26	\$ 16,694.41	S 18,589.47	\$ 8,302.09	\$ 2,887.68	\$ 5,423.79	S 5,423.79	\$ 5,423.79	S 5,416.42	\$ 2,888.75	S 720.35	S 720.35	S 720.35	S 720.35			S 5,768.16	\$ 11,049.00	S 11,094.09	\$ 6,319.68	\$ 160,636.6
Utilities S Maintenance Contracts S	-	s -	s .	s -	s -	s -	s -	S -	s -	S -	s -	S -	s -	S -	S -	s .		s .	s -	S -	s - :	s .
Maintenance Contracts S Repairs S		s -	\$ -	s -	8 -	S -	8 -	S -	s -	s -	s -	s -	s -	S -	s -	s -	s -	s .	S -	s .	8 -	s -
Security S						s -	3 -								o .	8 .			0 -	s ·		
Property Tax S														0		8 .				9		
Furniture & Fixtures S	3 000 00	8 915.75	\$ 187.81	\$ 366.47	\$ 187.81	\$ 91.83	\$ 101.10	\$ 101.10	\$ 101.10	\$ 101.10	\$ 53.92	\$ 13.48	\$ 13.48	\$ 1348	\$ 13.48			\$ 53.92	\$ 234.20	S 234.20	\$ 117.94	\$ 3,000.0
Other S		S -	s -	s -	S -	S -	S -	S -	\$ -	S -	s -	s .	\$ -	s .	S -	s -	s -	s -	s -	S -	S -	s -
_																		s -				
Equipment/Communication Costs:																		8 .				
Computer Hardware S	5.000.00	S 1,470,59	S 294.12	S 588.24	S 147.06	S 147.06	S 147.06	S 147.06	S 147.06	S 147.06	S 147.06	S 36.76	S 36.76	S 36.76	S 36.76	S 147.06	S 147.06	S 294.11	S 367.65	S 367.65	S 147.06	S 5.000.0
Computer Software S	1,000.00	S 294.12	\$ 58.82	S 117.65	S 29.41	S 29.41	S 29.41	S 29.41	\$ 29.41	S 29.41	S 29.41	S 7.35	\$ 7.35	8 7.35	S 7.35	S 29.41	S 29.41	\$ 58.82	S 73.53	S 73.53	S 29.44	\$ 1,000.0
IT Support S		S -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	s -	S -	S -	s -	s -	s -	S -	s -	s - :	s -
Telephone & Internet S	16,038.00	S 4,717.06						S 471.71	\$ 471.71				\$ 117.93								\$ 471.71	\$ 16,038.0
Cell Phones S		S 450.06					S - 45.01	S - 45.01		S -			\$ -						s -		s - :	s .
Copier Equipment S	1,530.20																				S 45.00	\$ 1,530.2
Fax Equipment S Customer Service Accommodations S	1200.00	S - 359 94		S 141.18		S - S 35.29	S 35.29	S 35.29		S 35.29			S - S 8.82			s . s 35.29	S 35.29		S - 88.24		0 95.99	S 1200.0
Customic Service Accommodations	1,200.00	3 334.21	9 70.33	9 741.10	3 32.23	3 33.13	9 32.23	3 33.23	9 32.23	3 33.23	3 32.23	9 0.02	9 0.01	9 0.02	J 0.01	9 33.19	9 32.29	9 10.20	9 00.24	9 00.24	9 32.33	9 1,200.0
Other Operations:												_		-								
General Supplies S	2.250.00	S 661.76	S 132.35	S 264.71	S 66.18	S 66.18	S 66.18	S 66.18	S 66.18	S 66.18	S 66.18	S 16.54	S 16.54	S 16.54	S 16.54	S 66.18	S 66.18	S 132.35	S 165.44	S 165.44	S 66.16	S 2.250.0
Freight & Messenger S	2,230.00	S 58.82					S 5.88		5 588 8 588		\$ 5.88						S 5.88					
Printing (Outreach, Community Awareness, Signage) S	1 000.00	S 294.12	\$ 58.82	S 117.65	S 29.41	S 29.41	\$ 29.41	S 2941	S 29.41	S 29.41	\$ 29.41		\$ 735		8 735		S 29.41	\$ 58.87				s 1,000.0
Other Outside Services S		8 .	8 .	8 -	8 -	8 -		8 -	5 .	8 -	8 -	8 -	\$.	8 .	8 -	8 .		8 .	8 -	8 .	8 -	8 .
Recruiting/Outreach S		s -	S -	S -	s -	s -	S -	S -	š -	s -	s -	s -	š -	S -	S -	S -	s -	s .	S -	S -	s - :	s -
Marketing/Community Awareness S		S -	s -	s -	s -	s -		s -	s -	s -	s -	s -	s -	S -	S -	s -	s -	s -	S -	s -	s - :	s -
Staff Training S	1,500.00	\$ 441.18	\$ 88.24	S 176.47				S 44.12	S 44.12	S 44.12	§ 44.12	S 11.03	S 11.03	S 11.03	S 11.03			S 88.24	S 110.29	S 110.29	\$ 44.08	\$ 1,500.0
Staff Travel S	-	S -	s -	s -	s -			S -	\$ -	S -	s -	S -	\$ -	s -	s -	s .		s .	s -	S -	S - :	s -
TOTAL COSTS \$	223,354,84	8 65,513,21	S 20,453,49	\$ 26,116.91	\$ 11,187.11	S 4,771.86	s 7,409,90	\$ 7,409,90	8 7,409,90	8 7,402,54	8 4.355.92	S 1.087.12	S 1.087.12	s 1.087.12	S 1.087.13	\$ 4,354.60	8 4,354.59	\$ 8,109.34	S 15,810.41	8 15.855.50	S 8,491,18	\$ 223,354.8

Absention hazed on number of stelf

2. Absention hazed on number of stelf

3. Absention hazed on market of customers served

4. Absention hazed on market of customers served

4. Absention hazed on florens agreements

Note: This spreadsheet allocates costs based on a suggested allocation method (see color key above). Partners may agree on a different basis for allocation, as long as it is appropriately supportable and applied consistently. If a different allocation method is applied the precentages on the Partner Information tab must be rested to reflect the aeroed on basis.

TOTAL COSTS BY PARTNER OR PARTNER PROGRAM

Allocated costs, Direct and Indirect, must equal the amount on the One-Stop Center Budget spreadsheet (1st sheet in this workbook)

ONE-STOP CENTER NAME:			Virginia	a Career Works - Roanok	Center																		
costs	BUE EXP	OGET/ ENSE	Wagner-Peyser Employment Services (Virginia Employment Commission)	Unemployment Insurance (Virginia Employment Commission)	Jobs for Veterans State Grant (Virginia Employment Commission	Trade Adjustment Assistance (Virginia Employment Commission)	Reemployment Services and Eligibility Assessments (Virginia Employment Commission)	Vocational Rehabilitation (Dept. for Aging and Rehabilitative Services)	Adult Education (Roanoke Valley Alleghany Region 5 Adult Education)	Carl D. Perkins (Virginia Western Community College)	United Way/OnRamp (Total Action for Progress)	SwiftStart (Total Action for Progress)	Senior Community Service Employment Program (Goodwill Industries of the Valleys)	GoodCare (Goodwill Industries of the Valleys)	GoodStart (Goodwill Industries of the Valleys)	Careers in Technology (Goodwill Industries of the Valleys)	Pathways to the American Dream (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (Western Virginia Workforce Development Board)	WIOA Title I Youth Program (The WorkPlace)	WIOA Title I Adult Program (Ross IES)	WIOA Title I Dislocated Worker Program (Ross IES)	TANF/VIEW (City of Roanoke Department of Human & Social Services)	TOTALS:
Staff Costs:																							
		27,375.00	S 8,356.26				S 837.93																
Benef	fits S	2,625.00	\$ 801.28	S 159.96	\$ 320.66	S 159.96	\$ 80.35	S 88.46	\$ 88.46	S 88.46	S 88.46	S 47.18	S 11.79	S 11.79	S 11.79	S 11.79	S 47.18	S 47.18	\$ 47.18	\$ 204.93	\$ 204.93	\$ 103.20	\$ 2,625.00
INFRASTRUCTURE COSTS						1																	
Facility Costs:																							
		160,636.64	S 46,699.26	\$ 16,694.41	S 18,589.47	\$ 8,302.09	S 2,887.68	\$ 5,423.79	S 5,423.79	\$ 5,423.79	S 5,416.42	\$ 2,888.75	S 720.35	S 720.35	S 720.35	8 720.35	S 2,887.44	S 2,887.44	\$ 5,768.16	\$ 11,049.00	S 11,094.09	S 6,319.68	\$ 160,636.64
Utiliti			s -	s -	s -	s -	s -	s -	s -	s -	S -	s -	s -	S -	s -	s -	s -	s - :	s -	s -	s -	S -	s -
Maintenance Contrac			s -	s -	s -	\$ -	s -	s -	s -	s -	s -	S -	s -	S -	s -	s -	s .	s - :	s .	S -	s -	S -	s -
Repai			S -	s -	S -	s -	s -	s -	S -	s -	S -	S -	S -	S -	S -	S -	S -	S -	s -	S -	s -	S -	s -
Securi			s -	s .	s -	s .	s -	s -	s -	s -	s -	s -	S -	s -	S -	s -	S -	s -	s -	S -	s .	s -	s .
Property T			S 915.75	S	S - 366.47	S -	S - S 91.83	s -	S -	S -	S -	S -	s -	S -			S - S 53.92	s - :	S - S 53.92	S -	s -	S -	s -
Furniture & Fixtur		3,000.00			S 366.47	S 182.81	S 91.83	S 101.10	S 101.10	S 101.10	S 101.10	S 53.92	S 13.48	S 13.48	S 13.48	S 13.48	S 53.92	S 53.92	S 53.92	S 234.20	S 234.20	S 117.94	\$ 3,000.00
Oth	er S		S -	S -	8 -	s -	S -	8 -	8 -	s -	8 -	8 -	s -	8 -	S -	8 -	S .	s - :	s .	S -	8 -	8 -	S -
Equipment/Communication Costs:																							
Computer Hardwa		5,000.00	S 1,470.59	S 294.12			S 147.06	\$ 147.06	S 147.06				S 36.76		S 36.76	\$ 36.76			S 294.11	\$ 387.65	\$ 367.65	S 147.06	\$ 5,000.00
Computer Softwa		1,000.00	S 294.12	\$ 58.82	S 117.65	\$ 29.41	S 29.41	\$ 29.41	S 29.41	S 29.41	S 29.41	S 29.41	S 7.35				S 29.41	S 29.41	\$ 58.82	\$ 73.53	\$ 73.53	S 29.44	\$ 1,000.00
IT Suppo	ort S	-	s -	s -	s -	S -	S -	s -	s -	s -	s -	S -	S -	S -	S -	S -	s -	s -	s -	S -	s -	s -	s -
Telephone & Intern	net S	16,038.00	S 4,717.06		S 1,886.82		\$ 471.71												S 943.40		S 1,179.25		
Cell Phon			S -		s -	s -	s -						s -				s -		s -		s -	s -	
Copier Equipme		1,530.20	\$ 450.06		S 180.02	\$ 45.01	\$ 45.01	\$ 45.01	S 45.01	\$ 45.0I	S 45.01	\$ 45.01	S 11.25					S 45.01	s 90.00	\$ 112.51	\$ 112.51	\$ 45.00	S 1,530.20
Fax Equipme		1200.00	S 352 94	S 70.59	<u>s</u>	s .	S - 35.29	\$ 35.29	s -	<u>s : </u>	S -	S -	S 887	S - 882			s :	S 35.29	s - s 20.59	S 88.24	S 88.24	S - 35.33	\$ 1200.00
Customer Service Accommodation	ins S	1,200.00	\$ 352.94	\$ 70.59	S 141.18	S 35.29	\$ 35.29	8 35.29	S 35.29	S 35.29	S 35.29	S 35.29	S 8.82	8 8.82	\$ 8.82	S 8.82	\$ 35.29	8 35.29	\$ 70.59	5 88.24	\$ 88.24	8 35.33	\$ 1,200.00
Other Operations:																							
General Suppli	ies S	2,250.00	S 661.76	\$ 132.35			\$ 66.18	\$ 66.18	\$ 66.18								\$ 66.18	\$ 66.18	S 132.35	S 165.44		S 66.16	\$ 2,250.00
Freight & Messeng		200.00	\$ 58.82				\$ 5.88												S 11.76				
Printing (Outreach, Community Awareness, Signag		1,000.00	\$ 294.12		\$ 117.65	S 29.41	S 29.41	S 29.41	S 29.41	S 29.41	S 29.41	S 29.41	S 7.35					S 29.41	S 58.82	S 73.53	S 73.53	S 29.44	\$ 1,000.00
Other Outside Service		-	s -	s -	s -	S -	s -	s -	S -	s -	S -	s -	S -	s -			s .	S -	s .	S -	s .	8 -	s -
Recruiting/Outrea Marketing/Community Awarene	ich S	-	s -	S -	s -	s -	s -	s -	s -	s -	s -	8 -	8 -	s -	S -		s .	8 -	s .	s -	s -	8 -	8 -
Marketing/Community Awarene Staff Traini		1 500 00	S 44118	S 88.24	S 176.47	S - 44.12	S - 44 12	S - 44.12	S - 44 12	S	S - 4412	S	8 1103	S - 11.03			S - 44 12	S - 44 12	S - S 88.24	S 110.29	S 110.29	S 44.08	\$ 1500.00
Staff Traini	mg 5	1,500.00	5 441.18	5 88.24	5 176.47	5 44.12	5 44.12	5 44.12	5 44.12	5 44.12	5 44.12	5 44.12	5 11.03	5 11.03	5 11.03	5 11.03	5 44.12	5 44.12	5 88.24	5 110.29	5 110.29	5 44.08	5 1,500.00

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