



WVWDB Executive Committee Meeting

January 17, 2020 – 8:30 AM

Virginia Career Works – Roanoke Center

3601 Thirlane Road NW, Suite 2, Roanoke, VA 24019

Members	Present
Phil Peters, Chair	X
Dave Olsen, Vice-Chair	
Casey Nicely, Treasurer	X
Michael Gardner	X
Crystal Hall	X

WVWDB Staff	Present
Morgan Romeo	X
Leah Gibson	
Brad Stephens	X

Guests	Present
Jon Lanford, CLEO Representative	X

Welcome

Phil Peters welcomed everyone to the meeting.

Public Comment

There were no public comments presented.

Consent Agenda

Phil Peters presented the consent agenda, which included the minutes from the December 2019 meeting.

Executive Committee Action: A motion was made by Michael Gardner to approve the Consent Agenda as presented. The motion was seconded by Casey Nicely. The motion was carried.

Closed Session

Phil Peters asked for a motion to request closed session pursuant to Virginia Code 2.2-3711 (A): 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Executive Committee Action: A motion was made by Michael Gardner to enter closed session pursuant to Virginia Code 2.2-3711(A)(29). The motion was seconded by Crystal Hall. The motion was carried by a roll call vote:

Phil Peters	Yes
Casey Nicely	Yes
Crystal Hall	Yes
Michael Gardner	Yes

The Executive Committee entered closed session to discuss closed session items as listed on the agenda, which included:

- Personnel Items
- Career and Technical Education Study – Request for Proposals
- WIOA Title I Adult and Dislocated Worker Programs
- Fiscal Operations

Executive Committee Action: A motion was made by Crystal Hall to end closed session and certify that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body. The motion was seconded by Casey Nicely. The motion was carried by a roll call vote as follows:

Phil Peters	Yes
Casey Nicely	Yes
Crystal Hall	Yes
Michael Gardner	Yes

The Executive Committee entered open session.

Executive Committee Action: A motion was made by Casey Nicely to select the Shaffer Evaluation Group as the organization to conduct the Regional Career and Technical Education Study. The motion was seconded by Crystal Hall. The motion was carried by a roll call vote as follows:

Phil Peters	Yes
Casey Nicely	Yes
Crystal Hall	Yes
Michael Gardner	Yes

Executive Committee Action: A motion was made by Crystal Hall to release a Request for Proposals for the Title I Adult and Dislocated Worker program to solicit qualified organizations to provide these services. The motion was seconded by Casey Nicely. The motion was carried by a roll call vote as follows:

Phil Peters	Yes
Casey Nicely	Yes
Crystal Hall	Yes
Michael Gardner	Yes

Other Business

No other business was presented.

Adjournment

Seeing no other business, Phil Peters adjourned the meeting at 10:00 AM.