



BLUE RIDGE REGION

**Chief Local Elected Officials Consortium
Local Workforce Development Area 3**

August 21, 2020, 10:00 AM via Zoom Meeting

<https://vccs.zoom.us/j/98787479140?pwd=eW10MzhJeGlzL0Z6Q1VBKys4NDNWdz09>

CLEO Members	Locality	Present
The Honorable Stephen Bennett	Alleghany County	
The Honorable Billy Martin	Botetourt County	
The Honorable Tom Sibold, Jr.	City of Covington	X
The Honorable Kathi Toelke	Craig County	X
The Honorable E. Cline Brubaker	Franklin County	
The Honorable Sherman Lea	City of Roanoke	
The Honorable Martha Hooker	Roanoke County	X
The Honorable John Saunders	City of Salem	
Alternate Members	Locality	Present
Jonathan Lanford	Alleghany County	X
Gary Larrowe	Botetourt County	
n/a	City of Covington	
Dan Collins	Craig County	
Christopher Whitlow	Franklin County	
The Honorable Joseph Cobb	City of Roanoke	X
The Honorable P. Jason Peters	Roanoke County	
n/a	City of Salem	

Board Staff	Present
Morgan Romeo	X
Leah Gibson	
Michelle Brennan	

Guest	Present
Gayle Cleary, DMAS	X

Welcome

Martha Hooker called the meeting to order at 10:03 AM. There was one guest present, Gayle Cleary, from the Department of Medical Assistance Services (DMAS).

Review of Electronic Meeting Process

Morgan Romeo reviewed the process for an electronic meeting of a public body during the COVID-19 crisis. A screen was shared with all those in attendance outlining the parameters of having an electronic meeting as approved by the Commonwealth of Virginia's Attorney General's office. Morgan noted that only items related to the COVID-19 pandemic and the continuation of operations during the pandemic could be discussed. Morgan also noted that if any votes were taken, they must be roll call votes and recorded as such in the minutes.

Public Comment

There were no comments from the public.

Craig County Business Appointment

Morgan Romeo notified the attendees that a business representative from Craig County needed to be appointed to the Western Virginia Workforce Development Board. Morgan stated that Blair Cade, Accounting and Human Resources Manager for the Paint Bank General Store had nominated herself to be appointed. Ms. Cade is very interested in the workforce development board and was excited to represent a business that simulated a business incubator in a small rural county.

Martha Hooker asked for a motion.

CLEO Action: Joe Cobb made a motion to appoint Blair Cade from the Paint Bank General Store as a business representative from Craig County to the Western Virginia Workforce Development Board. The motion was seconded by Tom Sibold. The motion was carried by a roll call vote as follows:

CLEO Members	Vote
The Honorable Tom Sibold, Jr.	Yes
The Honorable Kathi Toelke	Yes
The Honorable Martha Hooker	Yes
Jonathan Lanford	Yes
The Honorable Joseph Cobb	Yes

Other Business

Martha Hooker asked if there was any other business that needed to be discussed with the group. There was no additional business that was presented.

Adjournment

The meeting was adjourned at 10:14 AM.