



**Western Virginia Workforce Development Board Meeting**

February 7, 2020 – 9:00 AM

Virginia Career Works – Roanoke Center

3601 Thirlane Road NW, Suite 2, Roanoke, VA 24019

<b>Board Members Private Sector</b>	<b>Present</b>	<b>Board Members Public Sector</b>	<b>Present</b>
Teresa Hammond	X	Joseph Brinley	X
Casey Nicely	X	Chuck Simpson	X
Tracy Nester		Karen Michalski-Karney	
Shawn Hildebrand		Abby Hamilton	X
David Olsen		Crystal Hall	X
Jeremy Adkins	X	Katherine Holcomb	X
Debra Lovelace	X	Lea DeCosta	X
Bill Jones	X	Jason Suhr	X
Michael Gardner	X	Dr. John Rainone	
Phil Peters	X	Dr. Milan Hayward	X
Todd Putney	X	Susan Watkins	X
Amanda Rogers	X	Michael Burnette	X
Wayne Griffin			

<b>WVWDB Staff</b>	<b>Present</b>
Morgan Romeo	X
Brad Stephens	X
Leah Gibson	X
Mark Holman	X

<b>Guests</b>	<b>Present</b>
Chris Pope	X

**Welcome**

Phil Peters called the meeting to order at 9:00am.

**Consent Agenda**

Phil Peters asked the group to review the minutes from the December 13, 2019 meeting.

**WVWDB Action:** Debra Lovelace moved to approve the consent agenda as presented. The motion was seconded by Joseph Brinley. The motion was carried.

**Public Comment**

There were no comments by the public.

**Closed Session**

Phil Peters asked for a motion to request closed session pursuant to Virginia Code 2.2-3711 (A): 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

**WVWDB Action:** A motion was made by Michael Gardner to enter closed session pursuant to Virginia Code 2.2-3711(A)(29). The motion was seconded by Teresa Hammond. The motion was carried by a roll call vote:

<b>Board Members</b> <i>Private Sector</i>	<b>Vote</b>	<b>Board Members</b> <i>Public Sector</i>	<b>Vote</b>
Teresa Hammond	Yes	Joseph Brinley	Yes
Casey Nicely	Yes	Chuck Simpson	Yes
Jeremy Adkins	Yes	Abby Hamilton	Yes
Debra Lovelace	Yes	Crystal Hall	Yes
Bill Jones	Yes	Katherine Holcomb	Yes
Michael Gardner	Yes	Lea DeCosta	Yes
Phil Peters	Yes	Jason Suhr	Yes
Todd Putney	Yes	Dr. Milan Hayward	Yes
Amanda Rogers	Yes	Susan Watkins	Yes
		Michael Burnette	Yes

The WVWDB entered closed session to discuss the noted items.

**WVWDB Action:** A motion was made by Joseph Brinley to end closed session and certify that (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body. The motion was seconded by Todd Putney. The motion was carried by a roll call vote as follows:

<b>Board Members</b> <i>Private Sector</i>	<b>Vote</b>	<b>Board Members</b> <i>Public Sector</i>	<b>Vote</b>
Teresa Hammond	Yes	Joseph Brinley	Yes
Casey Nicely	Yes	Chuck Simpson	Yes
Jeremy Adkins	Yes	Abby Hamilton	Yes
Debra Lovelace	Yes	Crystal Hall	Yes
Bill Jones	Yes	Katherine Holcomb	Yes
Michael Gardner	Yes	Lea DeCosta	Yes
Phil Peters	Yes	Jason Suhr	Yes
Todd Putney	Yes	Dr. Milan Hayward	Yes

Amanda Rogers	Yes	Susan Watkins	Yes
		Michael Burnette	Yes

The WVVWDB entered open session.

**WVVWDB Action:** A motion was made by Joseph Brinley to request Board staff to move forward with a waiver request to VCCS to operate the Adult & Dislocated Worker programs themselves. The motion was seconded by Bill Jones. The motion was carried by a roll call vote as follows:

<b>Board Members</b> <i>Private Sector</i>	<b>Vote</b>	<b>Board Members</b> <i>Public Sector</i>	<b>Vote</b>
Teresa Hammond	Yes	Joseph Brinley	Yes
Casey Nicely	Yes	Chuck Simpson	Yes
Jeremy Adkins	Yes	Abby Hamilton	Yes
Debra Lovelace	Yes	Crystal Hall	Yes
Bill Jones	Yes	Katherine Holcomb	Yes
Michael Gardner	Yes	Lea DeCosta	Yes
Phil Peters	Yes	Jason Suhr	Yes
Todd Putney	Yes	Dr. Milan Hayward	Yes
Amanda Rogers	Yes	Susan Watkins	No
		Michael Burnette	Yes

**Other Business**

Phil Peters acknowledged to the group that Leah Gibson had obtained her Certified Workforce Development Professional Certification and that Brad Stephens had received a new job title of Business and Development Manager.

Morgan Romeo shared with the group that she had received notice that we were awarded the Economic Equity Initiative grant, from our second application. Further information on this grant would be coming soon.

Morgan Romeo shared with the group that the Board will be creating an Opportunity Youth Committee, as required by the Opportunity Youth Plan, previously discussed. Amanda Rogers will be the chair of that committee and more information will be forthcoming.

**Adjournment**

Phil Peters adjourned the meeting at 9:43am.